

## **CETF Grant Funding Webinar: CASF Application Training - Adoption and Broadband Public Housing Account - December 5, 2024 9AM-Noon**

The CETF Grant Funding Webinar on December 5, 2024, focused on the California Advanced Services Fund (CASF) application process for the Adoption and Broadband Public Housing accounts. Sunne McPeak and Bill Goedecke from the CPUC detailed the \$27 million available for January 2025, with \$4.5 million already approved. Key points included the need for a cover letter, digital literacy curricula, community support, and financial information. Successful projects must serve low-income communities, with digital literacy training and broadband access. Panelists shared insights on matching funds, community partnerships, and the importance of tailoring programs to local needs. The call center can assist with outreach and reporting. The CETF Grant Funding Webinar focused on the CASF Application Training for the Adoption and Broadband Public Housing Account. Bill Goedecke discussed overcoming barriers to internet adoption for low-income households, emphasizing cost, relevance, and digital literacy. Bill highlighted the importance of accurate demographic data for the target community. Taylor Cheim from the CPUC detailed the Broadband Public Housing Account, explaining eligibility, application process, and funding criteria. Stephanus Malaihollo shared his experience, recommending in-house management for cost efficiency. Stephanie Silver from Education Super Highway provided additional support resources. The session concluded with a Q&A, addressing operational costs and reporting requirements.

### **Transcript**

<https://otter.ai/u/OPV1h-Mxh3ZlcRAseRxYBhkv6Og?view=transcript>

### **Action Items**

- Create a CPUC FTP account to submit the grant application.
- Tailor the provided digital literacy curriculum slides to fit the specific needs of the target community.
- Ensure accurate documentation of participant data, including sign-in sheets and Excel rosters.
- Leverage partnerships and braided funding sources to meet the 15% match requirement.
- Incorporate the operating and maintenance costs for the broadband network into the project budget and financial planning.
- Set calendar reminders to submit the required progress and completion reports on time.

### **OUTLINE**

#### **Welcome and Introduction**

- Sunne McPeak welcomes attendees and mentions the recording of the session for reference.
- Sunne McPeak acknowledges the efforts of Alana and colleagues for outreach and preparation.
- The workshop focuses on Broadband Opportunities in funding from the California Advanced Services Fund (CASF).

- The two accounts discussed are the Adoptions Account and the Broadband Public Housing Account.
- Sunne McPeak highlights the importance of the workshop for local government partners and the Get Connected California partnership.

### **Overview of Workshop Structure**

- Sunne McPeak outlines the workshop structure: a presentation on the Adoptions Account followed by a break, then a presentation on the Broadband Public Housing Account.
- The Broadband Public Housing Account can be used for farm worker housing, low-income communities, and public housing complexes.
- Sunne McPeak introduces the program managers from the California Public Utilities Commission (CPUC) and thanks them for their participation.
- Emphasis on the importance of early application submission for the January 1 and July 1 deadlines.
- Sunne McPeak assures attendees that the presentation will be informative and digestible, with resources and support available.

### **Introduction to the Adoptions Account**

- Marissa Canche introduces Bill Goedecke to provide an overview of the Adoptions Account.
- Bill Goedecke reassures attendees about the availability of funding and the eligibility of their organizations and projects.
- Projects must provide public education, broadband access, and digital literacy training in community spaces like libraries and community training rooms.
- Bill Goedecke explains the application package, including the Excel workbook, project work plan template, and required attachments.
- Attachments include a cover letter, digital literacy curricula, outreach materials, community support endorsements, and financial information for nonprofits.

### **Project Types and Application Process**

- Bill Goedecke details the three types of projects: digital literacy, broadband access, and call centers.
- Each project type has specific requirements and funding caps.
- The application process involves submitting the project information and attachments through the FTP site.
- Bill Goedecke explains the evaluation process, including ministerial review and commission resolution.
- The budget must include devices and program implementation costs, with specific caps for devices and per participant costs.

### **Q&A and Panel Presentation**

- Bill Goedecke answers questions about the affidavit requirements, matching funds, and project eligibility.
- Marissa Canche introduces the panel presentation with community-based organizations (CBOs) sharing their experiences.

- Eduardo Gonzalez from Rural Prosperity Center discusses the importance of local partners, matching funds, and the challenges of serving diverse communities.
- Leticia Fernandez from Catholic Charities shares successes with digital literacy workshops, challenges with senior support, and the importance of data collection.
- Amanda Safi from Community Bridges highlights the importance of tailoring the curriculum, over-enrolling classes, and the need for practical training.

### **Call Center Support and Additional Resources**

- Patty Bibby from CETF introduces the call center support available for CBOs applying for grants.
- The call center provides customer service, low-cost internet assistance, and dedicated phone numbers for targeted outreach.
- CETF offers outreach and educational assets, including social media flyers, and can help with monthly reporting.
- The call center handles a high volume of calls, especially during peak times, but remains committed to providing support.
- Charlene Tatis and Marissa Canche discuss additional resources available from CETF, including templates, data resources, and pre- and post-assessments.

### **Closing Remarks and Final Q&A**

- Sunne McPeak emphasizes the importance of documenting everything, including outreach, participant tracking, and device serial numbers.
- Sunne McPeak highlights the increased funding available and the commitment of the CPUC to digital inclusion.
- Charlene Tatis and Marissa Canche reiterate the importance of tailoring the curriculum, over-enrolling classes, and using pre- and post-assessments.
- Bill Goedecke provides additional insights on match funding and the importance of clear documentation.
- The session concludes with a final Q&A, addressing remaining questions about the application process and available resources.

### **CETF Grant Funding Webinar: Introduction and Project Overview**

- Charlene Tatis introduces the project aimed at overcoming barriers to internet adoption for low-income households, focusing on cost, relevance, and digital literacy training.
- Invites Bill Goedecke to make any comments.
- Explains the preference checklist for CPUC, including resources for medium household income, language, education levels, and rural status.
- Bill Goedecke discusses the income limits and the target community, emphasizing the importance of good data and specific demographics.

### **Detailed Application Preferences and Community Support**

- Charlene Tatis and Bill Goedecke discuss the importance of reflecting the targeted community's income and demographics in the application.
- Explains the importance of community support and endorsements in the partnerships section, mentioning local school districts and city programs as partners.

- Highlights the importance of coordination with other public purpose programs and funding sources, including CETF and other available support.
- Describes the training environment, using a hybrid model and existing curriculum, and the projected number of residents to be reached through outreach activities.

### **Training Design and Broadband Subscription Expectations**

- Charlene Tatis details the training design, including the number of sessions and participants, and the expected number of subscriptions to broadband.
- Emphasizes the importance of informing digital literacy class participants about affordable broadband offers and the CETF call center for support.
- Provides an example budget, explaining the funding limit per participant and the inclusion of a 15% match.
- Discusses the importance of braided funding and non-profits, offering to help with the process.

### **Ministerial Review and Application Work Plan**

- David Green asks about the ministerial review process, and Charlene confirms that the grant request should be under \$150,000.
- Charlene explains the importance of including a ramp-up work plan and the two tabs in the application, with the first tab being a cover sheet.
- Emphasizes the need to complete the project information tab, which includes applicant and project information, and the importance of checking off the appropriate boxes.
- Mentions that there will be a template on the work plan available for attendees, and she will send it out with the materials from the workshop.

### **Break and Transition to Broadband Public Housing Account**

- CETF announces a break and mentions that Raquel and the CPUC team will present information on the broadband public housing account.
- Sunne McPeak and Patti Bibby encourage participants to return for the next presentation, highlighting the generous resources available for the housing account.
- Taylor Cheim from the California Public Utilities Commission introduces himself and the broadband public housing account, explaining the purpose and grant opportunities.
- Taylor outlines the eligibility types for the program, including publicly supported housing developments, farm worker housing, and mobile home parks.

### **Application Process and Supporting Documentation**

- Taylor Cheim explains the application process, including downloading the application package, creating an FTP account, and completing the application workbook and template.
- Taylor emphasizes the importance of gathering supporting documentation, including eligibility documents, financial documents, and engineering documents and schematics.
- Taylor discusses the review and approval process, including the difference between ministerial review and commission resolution, and the importance of submitting a consent form within 30 days.

- Taylor mentions the possibility of rejection and the reasons for rejection, including ineligibility, incomplete applications, and false statements.

### **Q&A and Additional Resources**

- Participants ask questions about the network maintenance costs, the time required to prepare the grant application, and the engineering aspect.
- Stephanie Silver from Education Super Highway provides additional support, emphasizing the importance of gathering property documents and working with managed service providers.
- Stephanie Silver shares resources and contact information for managed service providers and highlights the benefits of keeping the network maintenance in-house.
- Stephanus Malaihollo provides final recommendations, emphasizing the importance of working with the CPUC staff and the benefits of the program for residents and property owners.

### **Closing Remarks and Next Steps**

- Sunne McPeak thanks everyone for participating and emphasizes the unique opportunity provided by the California Advanced Services Fund.
- Highlights the importance of owning the internet infrastructure and working with ISPs to connect to the network.
- Acknowledges the support from the CPUC and the California Emerging Technology Fund and encourages participants to take advantage of the available resources.
- Alana from CETF thanks everyone for attending and mentions that the recording and materials will be available soon.



## **TRANSCRIPT**

### **SUMMARY KEYWORDS**

CETF Grant Funding, CASF Application, Broadband Public Housing, Digital Literacy training, community outreach, matching funds, project templates, application process, funding availability, local partners, Digital Inclusion, grant successes, Call Center support, reporting requirements, participant tracking, cost barriers, Digital Literacy, household income, limited English, high school education, community support, project partners, public purpose programs, training environment, hybrid model, existing curriculum, outreach activities, broadband subscription, network maintenance, grant application

### **SPEAKERS**

Raquel Cinat, Maria Medua, Leticia Fernandez, Patti Bibby, Sunne McPeak, Charlene Tatis, Stephanie Silver, Marissa Canche, Bill Goedecke, Amanda Safi, Alana O'Brien, Taylor CChheim, Stephanus Malaihollo, David Green, Eduardo Gonzalez, Raymon Cancino

**Alana O'Brien** 08:21:20

Welcome, Applause.

**Sunne McPeak** 08:57:59

Well, good morning, everybody. We're just waiting for all 91 or so folks. You RSVP, you know the majority of them to join us. So thanks, Alana, so much for all the outreach and to my colleagues for all the preparation. As you're joining. Know that we are planning to record this so that you can have it available for your you know, reference refresher as you might need it, or to share with colleagues. So just be aware of that. Uh, currently we have a really good you are all early risers and right on time. So good, good, good cross section here, but we'll wait where I'm talking early as everybody's joining we're set to start at nine. I'll let it go till 9:01, and then begin. So just be aware, we don't want to cause any of you who are already on time to be to be delayed or have any of your time wasted. Okay, very good. Understand, as I just said, Everybody's juggling, so welcome everyone. As you're joining, we're going to wait till 9:01, and then we're going to begin.

We are recording this so that it is available to you, to use, to refresh your own recollections, to have it as a reference and to share with any of your colleagues. So we are, we are doing that to be an added resource for all of you. We have a pretty good cross section now of folks who have joined. We have 70 people online right now. Alana sent, and many of you forwarded Kyle helped this notice to almost 200 people.

So I'm going to convene our workshop on Broadband Opportunities in funding from the California advanced services fund that is administered by the California Public Utilities Commission within the California Advanced Services Fund, there are a number of accounts, two of them, the Adoptions Account and the Broadband Public Housing Account have historically been taking applications twice a year On the first of January and the first of July. Those are the two accounts that we are going to be focusing in on today. The audience that we've invited are basically all of our partners who are in the local government, Best Practices, checklist, learning community and all of our partners who have joined together to submit an application to NTIA competitive grant application under the umbrella of Get Connected California partnership. So more than, as I said, almost 200 individuals have been invited, almost 100 accepted.

We're very, very pleased with this interest, and you're going to have a super presentation from everybody in terms of the two grant opportunities that are going to be available to everyone from the CPUC California Advanced Services Fund, in the Adoptions Account, and then the Broadband Public Housing Account.

The Agenda is scheduled for three hours and packed with a lot of information. You will first have the workshop on the Adoptions Account, and then we'll take a little break, and then we will have the presentation on the public housing account. We hope many of you who either work in the affordable housing space or as a local jurisdiction - you may have a housing authority that you contribute to operate, or that you actively participate in supporting more affordable housing within your jurisdiction. You'll get this information about how you can apply to help get connected all of those residents in the publicly subsidized housing complexes. You'll also hear that that Broadband Public Housing Account can be used for farm worker housing. It can be used for low income communities. Now back to the Adoption Account. You will hear from my colleagues who are going to make a presentation, but before that, each of these two segments is going to be kicked off by the program managers, the experts from the California Public Utilities Commission, California Advanced Services Fund.

I want to personally thank upfront, both Bill Goedecke and Taylor Cheim for taking the time again to meet with us to participate in this workshop. They very much want to see a lot of interest and open competition for the best proposals possible coming to the California Public Utilities Commission. As I said, both of those accounts have historically invited applications on July 1, 2024 and then on January 1, 2025. Some of you may think it is too early to apply on January 1. That's okay. It is important you should be thinking about and certainly ready to submit an application by July 1. It's never too early to begin to understand this and start working on a grant application. I want to assure you that what you're going to have presented to you today is actually pretty doable and digestible, because you will hear not only from the CASF program managers, you'll then hear from my colleagues who are going to give you additional resource overviews that we have and are available to support you. They'll walk through an application template and as an example for both accounts. And then we also have our partners who have been successful in receiving applications to also give you insights and report out. Okay, so everybody should just know you have the ability to do this. This is an opportunity. We always need more resources. And for those of you who are our partners in the Best Practices Check List, there's an opportunity in addition to the small grant we're giving you to participate in those workshops, we want to keep bringing you resources that you can apply or seek in doing the implementation of your Best Practices or your Digital Equity Plan within your county or city. For those partners with the Get Connected California Partnership and our NTIA application, let me just hasten to say we have heard nothing about a will update you as soon as we hear something. We are very hopeful that still there will be a positive decision by NTIA. But as our CBO partners, we actually propose to do twice the number of Digital Literacy trainings then the grant will support, and so the Adoption Account is a resource to get additional funding to actually support the full complement of enrollments to affordable offers and Digital Literacy trainings to households that you think you have capacity to do. Thank you all for joining us.

The team that will be presenting from CETF on the Adoptions Account are Marissa Canche, Charlene Tatis, and Patty Bibby, besides our other partners, and as I said, Bill Goedecke will be the lead from the California Advanced Services Fund Adoption Account, and affordable housing expert Taylor Cheim on the Broadband Public Housing Account with CETF Associate Vice President Raquel Cinat. Alana O'Brien has managed all of this, organized it, and she'll be stepping in to support me and everyone else when we need it. So with that, Alana, let me just check with you. Are we ready to go to the first segment? Okay, let me then turn this over to Marissa Canche, Charlene Tatis, Patti Bibby, but we're starting with Bill



Goedecke. I'm going to, though, turn it to my team and have you kick off the presentation on the Adoption Account. Opportunity.

**Marissa Canche 09:09:24**

Great. Thank you Sunne. Thank you everyone for being here. We're really excited to share this wealth of information with you today, and hope that this information that you received today provides clarity in how to prepare and how to apply for the upcoming grant. So with that, I'd like to hand it over to Mr. Bill Goedecke, who will give us a great overview of how to do that. So Bill, take it away.

**Bill Goedecke 09:09:59**

Okay, yes, good morning. Can you hear me? Okay, Thank you so much. So good morning to everybody. So I just wanted to before we go on about the requirements for the account, and reassure everybody there's plenty of funding given, past funding requested. So presently, there's about \$27 million available for the January round. We have just finished submitting, and approving 48 projects for about \$4.5 million in funding. And we have a resolution out there for \$4.9 million and the resolution out there on January 16 for another \$4.5 million in funding.

So any case. So the question here is about your organization and the kind of projects and what kind of eligibility is if your project, and organization and project is eligible, and so basically, any kind of organization that's local government or nonprofit, more or less, that is has programs to increase publicly available after school, Broadband Access and Digital Literacy Trainings and Projects are eligible, and projects would provide public education to communities, a little bit of broadband adoption, or providing Broadband Access to providing free Broadband Access and community and public spaces such as libraries and community training rooms and additionally Call Centers that will promote low cost and low and low cost broadband ISP plans is also funded. Next slide please.

Okay, so there's look. If you look at the bottom of the slide, you'll see the URL for the Adoption Account website, and this website, excuse me, as a question here, public parks qualify that we don't typically fund outside networks. We provide, we provide funding for Wi Fi and other types of inside networks. But outside networks are not a fundable project, but you're welcome to approach us and ask us for the details. So any case, the application package is available on the on the Adoption Account website as an application package zip file, and in this package, you'll have a Excel workbook for your type of project, a template for the project work plan. And there's four types of attachments are required. So the first attachment is very important to Attachment A this is the cover letter for your organization which provide your profile, kind of mission and vision statements you have, and especially important in your past and current experience in providing Digital Inclusion. Attachment B is for the you, especially for Digital Literacy, Legacy curriculums of past or present or proposed, and any kind of outreach materials for any kind of project you know, such as fall centers, and you know kind of outreach you do to promote your project. The attachment C is optional, but recommended, because we like to see what kind of community support do you have, especially endorsements from partner organizations that you are referring to in your in your application Attachment D is important for nonprofit organizations. We'd like to see your IRS fire 501c3, determination letter, if that's kind of 501 organization you are, and you're most recently submitted 990, if required to file. If you're a new organization and you don't have a 990, then we'd like to see some kind of financial information. Is to provide information regarding your financial status your organization. And we'd like to see the certificates of Good Standing from the California Secretary of State, or some kind of document from the California Department of Justice for charity organizations, and, of course, the notarized affidavit. Next slide, please. So we have three types of projects, and we have three types of forms, these cell workbooks that are designed for the three types of projects. This is important because we'd like because these, how these projects are funded, are

as different in terms of their per participant costs, given that a Digital Literacy project requires much more effort than providing Broadband Access per participant, for example. So we'd like to see that the projects that are submitted are clearly defined as Digital Literacy, Broadband Access and Call Center, we've had situations where projects that come in has been composite type of projects, and it really doesn't work with that way the program is designed. If you have both Digital Literacy and Broadband Access, components look like those two things separated out, and these applications, all these all the applications have two tabs, initially, just the applicant information, which we'll go over here in a minute, and the project information. If you have multiple projects, let's say you have 10 projects. You can have one application tab, and then you can have put your first project in, and you can copy that tab and create multiple tabs in that workbook, like modifying those tabs as necessary for individual projects. So let's see. We can ask questions later.

Next slide please. Okay. Here we have the applicant tab and basically, for nonprofit, any organization, including local governments like to see the applicant tax ID for the submitting organization. If you're using the fiscal sponsor, you use the app tax ID for the fiscal sponsor. In essence, in terms of financial so fiscal sponsor would be the grantee. Although you are the grantee, that makes sense. And also like to make sure that you submit the attachments, A through E, and it'd be good if you label the files, A through E. This makes it simple. And I would like to name, of course, the name of the person who is submitting this document and the URL Next slide, please. For every project we have, we have this. This is the beginning of the project tab, so the on top of, top of this, or this particular what you see on the screen here, but above that is the name of the people, the main, the principal contact, and the alternate contact, as well as any type of if you use in their contractor to implement your project, information regarding those, those people. So here, we'd like to see this location where the product is going to be and the community to be served. And they could be the same thing, or they could be separate. So if you have a single location you're doing training in, then you have that product location put in there with the information and then. So multiple locations like to have, as you see here, the names of the locations and the zip codes to be served whoever location trainees are going to be. So let's say you're in Fresno County. You're doing a number of locations out in the rural areas to have fireball and her on other locations with associated zip codes, and also for any of any projects these days have online component and or as all online. In this case, we wanted to see the name of the we moving off the URL that that online location that's accessible. Okay? Where community needs to be served. We just support we want to know what community you are serving.

So let's say you're doing Fresno County, and you're serving the farm worker community. We'd like to see some name regarding how you refer to that community. If there's any address and any other location, any information regarding those community so the community population size, we would like to see the community population size of the community that you're going to serve, if you're going to if you're serving you know certain communities in the LA basin, but in only certain communities in certain areas. We don't want the population from the entire LA area. It doesn't do us any good. We want to know exactly the number of people you're serving and the community, the age range that that community, as well as names of those locations.

Next, Next slide, please. Okay, the project description. I really like to see a good project description. We'd like to see something that's concise. We don't want to say you're doing Fresno County. We don't want to know all the problems that Fresno County has. If your community is just serving a specific segment of that community. We'd like to know exactly the project, The Who, who the product community, who the community is the target community that you're trying to address what problems they have, and want to detail on how your project is going to serve that community and help them resolve their issues. That's really doesn't require a long essay. We just, you know, want something clear and concise.

Then there's a preference checklist. The preference checklist is important that is correct and accurate. If you're serving a community, there's no you don't have to, you don't have to be serving a low-income community. Actually, to this fund, this fund will fund projects in areas where there's low income is not the primary situation. This isn't the nature of the project program. So if you're not serving a low and community, don't put it down. You're serving on community. So and critically says, what the as the care income limits, which is on the CPUC website under care, it's the energy program. And then the, as far as the data points, like the median household income is household income actually would like to see some, you know, have something that can be looked up, and we can reference, if you don't, if you're just serving a community that's, let's say, you know, doing public housing, and a certain people in public housing in an area which has high level, relatively high income, but public housing people do not just you just need to justify that, that what you wish you would consider the median household income, and the same with all the other questions.

So next slide please. Yes. So okay, so this is the budget, budget section of the of this application. And before I go on about the budget, I want to make sure that everyone understands that this budget, once it's approved, we cannot add new items to it. Let's say you have a project, you have Digital Literacy, you're serving 10,000 people, and you have a certain budget you put forward, and you don't conclude anything for, let's say, tables and chairs, and then I was saying you need in tables and chairs. You can't add it to the budget after the project's been approved. The budget, the allocations you put forward, can be modified as needed, except for devices. Devices are more set-in stone. So in this budget is two buckets. There's a bucket for devices and a bucket for program implementation costs, which is everything's other than devices. So though, if you have you asked for \$30,000 for devices, and then you just discover that you didn't need those devices because you had a donation or those sort of things, then you can write in to their Commission and we can approve a change in the budget. But other than that, for any other costs, for program application costs, you can modify that terms of total allocation. So this, this slide, we're talking about class devices. In this case is be either in classroom computers, take home computers or hotspots in classroom. Take home computers are only available for Digital Literacy projects, and those are for people who completed eight hours of training and meet certain low-income requirements. And as you see here, and the application has the caps for the project. So in classroom, computers agency is seven maximum, seven \$50 per device and 11,002 50 per project and etc., for these things. So hot spots, specifically from hot spots, they're more constrained. Hot spots are only available when there's no inside network available, and typically, we don't provide hot sponsored residences because of certain restrictions in the legislation. We're providing devices to residences, but they can be provided to people out of residence if they don't have a network for the time, for the period of the program of instruction. So as far as Call Centers, they can ask for devices instead of, in comparison, devices, the same thing would be any kind of computers used for the data center or whatever they're working from.

Next slide, please. So, okay, here we go. Here's this is the so project can approve by Ministerial Review or by the full Commission via resolution. So if it's Ministerial Review, that means that it's approved by staff. So if it's approved by staff, that means the approval come much quicker than a resolution. A Commission Resolution has to be drawn up as a legal document. It has to be put forward for review and comment, public comment, and then is approved by the Commission in a Commission meeting. So that takes longer to do. So if you're in a hurry, you rather have Ministerial Review instead of a Commission Resolution. However, the Ministerial Review has restrictions in terms of total funding, which is a maximum \$150,000 per project and also has the per participant restrictions as listed on this slide. So the maximum amount of money per participant for Digital Literacy agency is \$477, per participant and \$42 per participant for Broadband Access, which is such as computers and libraries and those sort of things, as far

as Call Centers, is \$205 per subscription. So there is an administrative costs. Which are administrative costs, are those costs which are either what's the word is not indirect cost, or, let's say you know your payroll department supports the project indirectly or else, and also monies for working you to do in order to report and meet Commission rules, the maximum 15% and then the matching funds. Every project needs to provide at least 15% matching funds, which has to be documented when payment is requested, doesn't have to be for every payment but and total has to be provided before the project completes, and you see it as an Adoption Account requires an FAQ link when you get to copy this slide deck.

Next slide please. Okay, so in this, in this regard, going to the bottom of the application form, and you see here has a red box for the administrative costs. These Excel workbooks, the threshold from the Ministry of you, Minister of you as maximum \$150,000 per project, and has the previous slide has the numbers per participant. \$477 Digital Literacy, \$42 per Broadband Access and \$205 per subscription or Call Center projects. Okay, so also, you see, this is this Excel workbook a Microsoft product. Of course, a lot of people use Google Sheets and but the thing is, we'd like to keep the formulas intact so we can see what's going on. Some people replace the formulas and cause problems any case. So the total cost grant request and match funding is calculated as and populated as you fill out the form, and if the match is defined there on the side, and the cost per participant is at the bottom there. And should just pay attention to that, because that determines what you're going to get in funding. So and it also determines whether the project provided funding for Ministerial Review or Commission Resolution, if approved, okay.

Next slide please. So there's also the project workbooks, which is a template, nothing complicated about these templates, just has some colors and words, but you know, basically use the wording in the template. You can add your own descriptions, and would like to see milestone risk. So you have, there's a ramp up period and a product implementation period. The ramp up period is a time where you basically, as described, you're getting your stuff together in order to begin your project. So this could be, this could be, let's say, I'm sorry, some of these questions coming in. This could be the ramp up, excuse me, for the ramp up period. Basically this, this could be when you get your computers, you set up your inside network, or do your outreach and that sort of thing, initial outreach, and then your program implementation is the so the ramp up period is maximum of six months, and you have to submit a ramp up report if you want funding for those activities and equipment. Whatever you got program implementation is a maximum of two years after the ramp up period. That's it.

Next slide, please. So this is the description of how to submit the application and write everything as you just go ahead through this description after submitted to the FTP site, as described here on this slide, if you do not submit the application through the FTP portal as described, and we don't see it come in, and we can't alert you to it. We can't we won't accept the application. So please follow this instructions. You have any questions, please contact us regarding, as you see in his email, [CASF\\_Adoption@cpuc.ca.gov](mailto:CASF_Adoption@cpuc.ca.gov), please contact us there if you have questions regarding how to submit Next slide, please.

Okay, so the Commission will evaluate each application and then the approvals will come forward, either through the Ministerial Review or through Commission Resolution. In either case, we will send, well the as far a Ministerial Review we will send you an approval letter, which is your document, which is your legal document, and contract with the Commission. And at the bottom of the of the of the award letter, you have the consent form, and where you agree to the to the award. You need to send this consent form back to us, along with a what's called an STD 204 which is the address where we would send reimbursements, through the FTP site, actually. You send it back to us through [CASF\\_Adoption@cpuc.ca.gov](mailto:CASF_Adoption@cpuc.ca.gov). As far as awards through a resolution, resolution, I'll ask the questions as we come to the end of this this representation, as far as the resolution goes, once the resolution is passed,

we'll contact you with the consent form for you to sign. The consent form has to be provided to us in 30 days, unless special arrangements need to be made. If there's an issue we can't accept or Approve the Award, we will notify, notify applicants will be notify you any case in the process of review, and by a letter at the end, all approved applications are listed on the Commission website.

Next slide, please. Okay, this is this process of rejection, and it's a minister review for rejection. So this, as you see the list here, the applicant signed eligible applicant for program rules. Maybe it's a company that wants a for profit company the application submitted and complete application. So if we go to this process and we get an application, it's not completely filled out, some issues with what's provided. This is we will communicate to the person who submitted the application if there's no response, and we do due diligence, contacting the applicant by phone and by email, then that the application will be rejected. And then there's some other typical things. Is nonprofit organization being fail, provides documentation showing good standing with the US, Internal Revenue Service, California Secretary of State, also Department of Justice. Documentation suffices here. The applicant has previously had a sufficient grant award resented for violation Commissioner program rules and the applicant, applicant made false statements to the Commissioner FCC. Next slide, please. Okay. This is a just links for the Adoption Account, requirements and FAQs and the Administrative Manual. The Administrative Manual, once the once the applicant gets the award I was sending the applicant, the grant, the new grantee, information about program rules and with links to the website and other documents. So please read the Administrative manual before going through the process of submitting payment request and for reporting in order that you understand the process for doing so. Next slide, please. Okay, I just want to say anything else, I guess. Yeah, as far as the process of, if we'd like to have applicants be more knowledgeable about the process of reporting and payment requests. Three reports are required. Two reports are required, for sure, if their program runs the full two years, as year one report and a completion report, if the applicant, the grantee, wants to request payment for ramp up activities of the ramp up report, we need these reports and the and the required and we will like to see the applicants go through the Administrative Manual, understand the requirements for asking for reimbursement. Thank you.

**Charlene Tatis 09:36:04**

thank you so much. Bill.

**Bill Goedecke 09:36:06**

Questions here, excuse me, I have a couple questions here. It seems like, Yeah, perfect.

**Charlene Tatis 09:36:11**

I was just going to segue into that and say, why don't you go ahead and take a few questions before we move on to the panel presentation with our community-based organization.,

**Bill Goedecke 09:36:26**

the affidavit requirements are this has to assist a legal document, and it just requires it has the affidavits just filled out by the authorizing person for the organization and for the person is authorized to commit organizations, bind the organization to the Commission rules, get an agreement. It has to be notarized. I don't know what else to say about it. Yeah, that's the 15% max. That's the minute, the minute rate. And we do like to see some documentation. Was what is entailed for these administrative costs. But it won't be account. We won't provide a greater than 50% out for administrative costs. I uh, so Wi Fi products, as I said, Wi Fi is only to be funded by for inside the building, and we don't fund outside installations for this particular program. And it's not the we don't pay for the monthly bills we just pay for these installations. I think that's about it. Any other questions?

**Marissa Canche 09:37:47**

Bill, there was one other question from Davis Park asking about if the project will be based out of an affordable housing community. Is it required to serve outside members of the general public? No,

**Bill Goedecke 09:38:00**

there's no requirement, and it's a public housing group. Whoever is submitting for the public housing location is just wants to serve the people inside the building. It's fine. They can serve they can serve multiple locations. It doesn't have to be one building. They can serve the community outside the building, or they cannot.

**Marissa Canche 09:38:20**

And then just a final, I guess, just a confirmation that the threshold for Ministerial Review is \$150,000 is that correct?

**Bill Goedecke 09:38:30**

That's right. And so when you do nothing to check these projects, let's say you have, you're going to serve a large number of people, you know and you but you have to keep in mind the equipment caps. So if you were serving widely one project, for the larger my people, you're going to have a limited amount of equipment that you can have subsidized. So it's something to consider when applying. You can apply for a large area with multiple projects, if that works better for you in terms of equipment.

**Marissa Canche 09:39:03**

And then we have a last question that came in under Digital Literacy programs, can a CBO apply to train other CBO staff to provide service? Oh, it just jumped. Sorry. Hold on one second. Sorry. My chat just jumps. Let's see. Okay, here it is under Digital Literacy program, can a CBO apply to train other CBO staff to provide service such as, like the train, the trainer, model, right?

**Bill Goedecke 09:39:35**

Train, The trainer, yeah, yeah. Please provide a I mean, it's kind of tricky just to say a blanket Yes, we would consider that for sure, but great to see the details if you can't just commit to it as a little thumb. But yeah, generally speaking, we would consider that an appropriate use of funds. Other questions.

**Marissa Canche 09:40:02**

I think that's it. Unless anyone else has any other questions, feel free to come off mute.

**Sunne McPeak 09:40:09**

I would just comment. Marissa, that with respect to the affidavit, which we have had to do in the past, it's actually pretty easy. Most local governments have a notary somewhere on your staff, and if you don't, as we don't, a FedEx store these days, has notary services, so you can literally go to the a FedEx store and easily find a notary, call ahead, make sure the person is working, that you'll need to do that, but it's a pretty easy process, and Bill, let me just confirm, once I have done that, that can serve as long as the person who is notarized to be the authority to sign you can view that in submit that same document and in subsequent applications. Is that true?

**Bill Goedecke 09:41:00**

Yes, yes, I really, yeah. I'm sure I don't really go through and look at the notorious affidavit as far as dates go, but yeah, that's I would assume that would be the case.

**Sunne McPeak** 09:41:11

Thank you,

**Charlene Tatis** 09:41:16

Well, if Are there any other questions, feel free to take yourself off of mute. If not, we're going to go into the next segment here. No, Okay, wonderful. Well, as CETF always does, and we, everyone seems to appreciate and like this part of our agenda as well. So thank you so much bill for all of that information, as well as answering the questions that everyone has in now we're going to take the opportunity for some of our partners, community-based organizations that have applied for grants and are going to share some of their successes, challenges and lessons learned. So I'm going to go ahead and hand it off to Eduardo Gonzalez, the co-founder and CO executive director of rural prosperity center, and then we will then hand it off to the other community-based organizations. So Eduardo, you're up.

**Eduardo Gonzalez** 09:42:24

Thank you. Thank you. Can you hear me? Yes,

**Charlene Tatis** 09:42:26

we can hear you.

09:42:28

**Eduardo Gonzalez** Perfect. Sorry, I'm moving around here the office. Okay, so thank you, everybody. And first of all, I want to thank CETF for putting this together. I think is an amazing opportunity for not only CBOs to find out and learn how CETF can help with putting together this CPUC adoption grant application, but really look at the challenges and successes, lessons learned and over the years, rural prosperity center as I represent, but really personally myself, Eduardo Salas have applied for several of these application grants, and we look the challenges and successes and lessons learned that that we've we looked at, and want to share, make sure that everybody identifies those as they're looking to apply, whether they're applying for the January one deadline or the July 1 deadline. But really identify, identify local partners that are committed to Digital Inclusion, and those are partners that that will help you drive scope of work, outcomes, deliverables and be successful. And one of the key things is that local partners. You can't do this Digital Inclusion work without the local partners, and identifying those key partners is key for being successful in these applications.

I want to thank Bill, as I said, take this opportunity because he's been a mentor. As you know, all these grant applications are submitted. He will guide you, make sure that that everything you submit, is clear and concise as possible, so that they can consider you as a full applicant. Matching dollars is something that's big for everybody who is applying a lot of CBOs apply assuming that they can come up with a match. You have to make sure the match is there. No other program includes, you know, direct or match components, and your CBO does not count on reserves. If it doesn't count on reserves, then there's going to be an issue. And that's one of the things that is a challenge as we're moving forward, I helped CBO supply for this type of grant application, and one of the first questions I ask is, do you have the match component that goes that is required as part of this grant application? And most of the answers that they don't. So whether they have a Digital Inclusion program that they already have, that's a plus. If they don't, then that might be a challenge.

Translating or providing instruction indigenous and other languages is something that you have to consider. As you're looking at communities that qualify under your grant application, you might fall into this category where you're serving community members that speak only indigenous language or other

specific languages that your curriculum might not be, you know, post ready for this kind of delivery. And so those are the challenges that I've looked at in the last several, you know, dozens of grant applications that I've been able to submit on to the CPUC. And so those are my, my three of the challenges that I would recommend to really look at before you apply, we provide Digital Literacy and Adoption services to over 3000 people. So thanks to this program, does support Digital Inclusion and Digital Literacy. And I want to you know thank the State CPUC for and everybody, obviously, because it's part of their taxpayer money to be able to provide this opportunity for folks that are left behind from the Digital Inclusion component. And so with over 3000 people, variety of languages, join a trusted Call Center network of CETF. I want to plot CETF for bringing CBOs together and putting them together into a system that not only works for communities, specifically rural communities and low income rural urban neighborhoods, but really created some pinpoint for people that can leverage the trusted messenger. And that's the key, is having a trusted messenger, whether you're applying for a Digital Literacy grant or an adoption grant, having that trust in messenger be that Call Center that reaches out to people and really, you know, ties in to getting folks excited about the digital world, excited about having No cost Internet Options in the community and adopted really, right?

So we're hand holding communities and forming communities about the importance of being online, and then build relationship with local partners at statewide level. I think one of the successes is that we've as I've applied for the grants before you learn to find those partners across boundaries, right across the San Joaquin Valley, up in the North Valley, up in the West Coast, you know, part of it in Imperial Valley. And so you find these partners that are that are doing similar work that you're doing, and you'll be able to leverage those opportunities, whether it's school districts or local governments. And you're trying to find one to match component to it so that you can apply for this grant. Second, who's going to be able to help you deliver, and not only deliver, but really recruit the folks that are going to participate in this program. And I think that's key right there. You can't do this again. You can't do this alone. You need those partners.

Lessons Learned. Do not over promise. One thing that I always tell people is, Do not over promise. It's better to under promise and over deliver. You want to make sure that you're not saying you're going to serve you know, 10, 15,000 people, if with limited funding, you can't and just don't do it because it looks good on paper. Be honest about what you can do, what capacity your organization has to be able to serve, and then what's your reach, right? If you're not serving, you know, the Imperial Valley area, then find a partner, because most likely is going to be very challenging for you to do that. Include time to recruit participants for an eight-hour training. We normally tend to recruit, say, out of 149 to 51% of those are completing the Digital Literacy eight-hour requirement. So don't expect that, because you're getting people signed up, you know, in the 1000s, or, you know, 200 300 expect about 50% of those that actually will, will enroll and take the classes. And so be, you know, be consider that when you're applying the applicant in the application, there's a component where you're doing outreach, so you're going to route reach to, obviously, more than what you expect to serve. The other component is really the marketing component, and the marketing is key to success in your program and any type of adoption, right Adoption Account, whether you're doing a cost center or you're doing Digital Literacy and a cost center, normally you get about 20 25% that express interest in long low income costs internet, but only of those 20 to 25 50% of those 20 to 25 express interest will actually finish an adoption and encounter some adoption, just because one the obstacles is that Maybe the internet provider might not be having a service in rural community. Maybe they're being up sold something that is not, you know, in the budget of family members trying to adopt to Internet. So because this be considered that, that you're not going to reach, you know, 2000 easily, you're going to get 20 to 25% interest. And none of those 2520 20 say interest. Only 50% are actually finishing the adoption. And that's it. I think for my part, is there any questions? Or I don't know if we're going to take questions afterwards, actually,



**Charlene Tatis 09:50:35**

if it's okay, Eduardo, we're going to take some questions at the end of this segment. So if we can hang tight, thank you so much. These are wonderful, you know, insights to share with folks who are considering to apply, from someone who's had the experience directly. So thank you so much. Eduardo, we're going to go ahead and move on. Unfortunately, Emma from Southeast Community Development could not join us this morning, after all. So I am going to go ahead and hand it off to Leticia from Catholic Charities of Santa Clara County, and she's going to share some of her insights. So go ahead, Leticia.

**Leticia Fernandez 09:51:20**

Good morning, everyone. Hi. My name is Leticia Fernandez with Catholic Charities. And so some of what we've have experience with the cast of funding, some of our successes. So we have been able to do a lot of the Digital Literacy workshops for eight hours with the with the families. We are at a family resource center. So we have a lot of clients that are coming into our site that are interested in the workshops. One of the challenges that we do see what the workshops is that after we finish the eight hours of the classes that families are still requesting more and a little more training. We also have a challenge with, like the seniors, they need more one on one support. So it takes a little more time to do that. But overall, the successes with the workshops we've been managing to meet the numbers for the workshops, another thing I think for us would be like the data collection and just making sure that you are documenting, you know the outreaches you are in document, you have all the paperwork that you know needs to be submitted for the reporting, flyers, the sign in sheets, Everything, very detailed.

I think that's one thing that that we were glad we had most of the information. And I think that working with Charlene, we did have the CETF pre-post assessments we were doing. So a lot of the data was already collected, and that kind of transferred over to this project. So if you, I think it's easier, if you have already some Digital Literacy programs happening, that you were using some, some forms already, just to kind of like, maybe work with those and just add extra stuff if you need to add additional things to the surveys that needs to be collected.

The other thing the application was easier, like I said, because we already had experience working with CETF, so it wasn't really hard to come up with some of the deliverables, and we knew we could do it. Like I said, the pre and post assessments are very for us. They were necessary because we also wanted to engage if the families were learning so they're coming in, and we wanted to know if they did, you know, learn something after the workshop. I, like I said, most of them wanted more, and that's another challenge, because we only have a couple of staff doing the workshops, and we are trying to outreach in different areas. So just maybe looking at that, but definitely having a pre and post assessment to measure your success. Like I said, keeping all the outreach records of the event, anything that you have really documented, because that's going to come up in the recording piece.

And with the workshop curriculum we've we adapted depending on the need of the community. So one thing, since we're at different school sites, we're also at senior centers where, you know, with partners doing workshops. So we tailor it to the community. So if we're doing it at one school site, and they use certain platforms for their school. Then we kind of go through those school platforms with the families that are there. We cover we also cover if there's some areas of need, we also tailor it to whatever the community there needs.

What else? One thing I would recommend, I think, would be to having a training. Recommendation would be the training on the reporting. So, like, you know, just the reporting, because I think there's a lot of

details to the reporting that might be missed. So if we could have a training that could be could cover some of that would be great. And I think that's all for my feedback on it.

**Charlene Tatis** 09:56:09

Thank you so much. Leticia really seeing some themes here in each of these insights shared by both you and Eduardo. So thank you so much. I'm going to go ahead and keep us on track here and hand off the mic to our next partner. So thank you Leticia. And Leticia has been a long-time recipient of these grants as well, and has worked with CETF as Eduardo has. So just really want to recognize just the wealth of experience and insights that are being shared here today, and your willingness to always come in and share that with others. So thank you so much. With that said, I am going to go ahead and hand the mic off to Amanda, and Amanda's with community bridges over in the Central Coast area. And So Amanda, if you can go ahead and introduce yourself, because you're one of our newer partners. So super excited to have you here. And thank you for agreeing to participate. If you can introduce yourself and share your insights that would be helpful.

**Amanda Safi** 09:57:25

Thanks. Charlene, hi everyone. My name is Amanda. I work at Community bridges in Santa Cruz. I'm an advocate and I've also been the program coordinator for this Digital Literacy program here. I actually just joined community bridges not too long ago, a few months ago, and so we were in the middle of our two yearlong contract when I joined halfway through. And so for me, there was a bit of a learning curve getting adjusted to all the deliverables and all the details and the contracts. And so I am also here speaking on behalf of our program director who wasn't able to join today. So I will be relaying some information about the grant side of things on her behalf, but I'll mostly be speaking to my experiences with actually implementing the program.

So in terms of grants, overall, it was really easy to work with understanding like the contract size of things was pretty straightforward. It was more so on the other side of actually implementing the project, where there were more challenges, especially joining halfway through and having a lot of internal transitions and turnover at a nonprofit, which is very common. And so overall, we were successfully able to manage like, the deliverables of reporting and like, keeping track of post assessments and pre-assessments, updating our rosters and following up with students every week just to let them know that class was coming up and we actually had an overwhelmingly positive feedback from our participants and them also wanting more classes and really enjoying the classes.

There would be periods of time where we would be receiving, like around 20 calls and just one day of people wanting to sign up for the class. And so throughout the entire process, we've always had a really long wait list of people interested in these classes. And again, a lot of people would share that they that they really wanted more advanced classes, and it would kind of be something that we shared during the class, that, like, just eight hours of learning about computers is not going to make you an expert. And so it's understandable, even after they do the post assessments that like they they're not just going to suddenly know everything.

And so it's okay for them to still be experiencing challenges, but just the fact that they were kind of exposed to the basics and had that practice and that instruction was noteworthy for them. We found different ways to make it engaging for folks as well. During the classes we like, made certificates, we incorporated games into the class to keep people engaged, especially because a lot of these people were working full time, and so having them spend an extra two hours every week to come here into this class was very meaningful and very important for them. And so we wanted to make sure that we kept them engaged in that way.

Some of the lessons that we learned were that a lot of people would not maintain coming to the classes or even show up to begin with. And so we learned to over enroll in our classes in order to meet those adoptions. Because every single cohort that we'd have for four weeks there would be about like 2025, people enrolled in the class, sometimes 15, and then there would be about like three to four who wouldn't show up, or who would drop out, or who wouldn't be able to continue with the class. And so it was important to know to over enroll.

We also found a lot of the slides that were given originally through this fund to be a little bit eye level and a little bit complicated to kind of understand and just deliver, right off the bat to our participants. And so what I found to be helpful is to go in and edit the slides and kind of build off of them and tailor them to fit our audience, because our classes would be bilingual, and a lot of a lot of our participants have never even touched a computer before, and they had no idea like how To use the buttons, and so we kind of had to tailor the slides to fit our audience and make it a lot more practical for folks, because at the end of the day, like, what our community cares about is what's practical really understanding what an operating system is, or what, like little niche vocabulary, like domain names, isn't as exactly practical to them.

It's more so like, how do they apply for a job online? How can they fill out a driver's license renewal application online so that they don't have to waste an hour at the DMV? Those little things like how to look up information about their kids, soccer practice, that type of thing. And so the original slides were helpful in terms of providing structure and a guide for what to do. But if I were to give any advice and recommendations, I would I would suggest using them as a guide and then kind of tailoring them and editing them to fit your own audience. And I think overall, I would also just recommend to take note of other people's experiences and feedback. I think that everyone here on the panel shared really important information, and the grant contract is helpful in terms of a guide of the deliverables that need to be met, but in reality, it's the it's what happens on the ground and in person with all these clients that that really, that really matters. And it's not just again, about meeting numbers. It's also about making an impact and finding ways to help the folks that are taking these classes learn and benefit from them.

**Charlene Tatis 10:04:10**

Awesome. Thank you, Amanda again. Amanda is one of our new partners and agreed to be here today and represent the organization, and I really appreciate you jumping right in there and taking the time to do that. As you all probably noted from all three of our speakers, our panelists here who shared their insights, there are some reoccurring themes I heard from, you know, all three speakers, all three organizations, that the grant application itself is fairly easy. And of course, Bill and all of the folks at the CPUC are available and can answer questions. And as Bill mentioned, adjustments can be made. It's just about making contact and communicating. I also heard that you know the use of making sure that you're documenting everything from the beginning with outreach, having pre and post self-assessments to measure successes. Again, CETF can provide pre and post self-assessments. Everyone who spoke here today was referencing those assessments, and also, you know, keeping good rosters of your participants and the number of hours the sign in sheets. All of those will be very useful in reporting and being able to get paid for your grants. Also, you know, I think each of our panelists spoke really well about how there's always challenges within all of our organizations, but nonprofits in particular, whether it be, you know, with staff, transitions, leadership transitions. You know, just being prepared for that when I show a template of the work plan for the cast of grant, there are opportunities in there where you can sort of estimate where there might be challenges and how to manage those challenges. And so that's something you might want to take into account, especially if you know of transitions that are coming up. And then obviously, in our pre and post self-assessments with CETF are set up this way. Is that really using the data

from the pre-self-assessments to adjust your Digital Literacy curriculum so that you are meeting the needs of the participants. But of course, as Eduardo had mentioned too, sometimes, you know, while our pre and post self-assessments and curricula is available in three languages, English, Spanish and Vietnamese, there are sometimes words that need to be changed just because, you know, a particular community might you know, relate to that word more than another or indigenous languages and other languages that we don't have their curriculum. And so you might want to also consider, you know, time for translation and adjustments. And of course, marketing, marketing is key, right, making sure that you're over outreaching and over registering for classes and always having incentives and ways to keep those folks engaged is key as well. So once again, thank you so much. Amanda Leticia Eduardo, for your insights, for your partnership. Really appreciate everything you shared here today. I'm going to open it up for questions, and it looks like we already have a couple hands raised. I did see WG one with their hand raised first. I don't know who that is, so I'm sorry if you'd like to take yourself off of mute, please go ahead and ask your question.

**Bill Goedecke 10:07:56**

Thanks very much for the panel. That as far as the documentation, yeah, I mean the thing about participation, signing sheets are good, but really like to see the tracking for each participant and how they achieved eight hours of training on a like an Excel document or something similar. And so that that's pretty clear. If that's clear, it really makes things a lot easier. The as far as the devices go, if you get any devices, we'd like to see the serial numbers, and you know, you don't have to actually have the name the person is provided to, but something that shows a unique delivery of the device, and they attest to that they have low income status. That's it. Thank you.

**Charlene Tatis 10:08:58**

Thank you so much, Bill, so what I heard you say is, sign in sheets are okay. However, what's more helpful is having an Excel spreadsheet. And like for example, CETF, we have a template rosters where we collect for each participant the class. Did they complete the class? How long was the class? All in One Excel spreadsheet. So you can easily note that is that is that correct? Bill,

**Bill Goedecke 10:09:25**

that's correct. And I've seen some very, very complex ones that are done with including the devices and who the guy devices. And it really just clearly shows the that the broad rules being followed, and, you know, accounts for what's going on exactly,

**Charlene Tatis 10:09:40**

and so Bill, thank you because we have templates for those as well. So if any of you are considering applying and would like to use some of our templates, we're happy to share those as well for the tracking. So thank you, Bill, and now I know who WG one is. Appreciate that. Sunne. Is it okay if I take David Green's question first? Okay, perfect. David Green,

**David Green 10:10:03**

what's question on the as far as the eight hours of training is concerned, is it okay to break that down into four different classes or eight different classes? Or, you know, is there a guide or a mandatory how often those classes need to be or anything like that?

**Charlene Tatis 10:10:25**

I think I can answer that it just needs to be a total of eight hours. How you design and deliver that is entirely up to you and the community members that you serve and what you think will work best for them.

So yes, that can be managed in different ways, whether it's, you know, eight, one-hour classes, four, two-hour classes. You know, the design is up to you.

**David Green** 10:10:50

Thank you.

**Charlene Tatis** 10:10:50

You're welcome, Sunne. It's your turn. Thank you, Charlene,

**Sunne McPeak** 10:10:57

and just, oh yes, just, let me comment that as you answered, David, which is exactly right. You can also tailor that within a grant. So maybe some of your folks want to come on to success of Saturdays and you run, you know, a workshop in the morning and workshop in the afternoon. Maybe some of your participants want to do it in the evenings. So you can vary that even within a given grant if you're needing to further tailor to the needs of the people you're serving. So just be aware. I heard a man. I really appreciated what everybody had to say. And I saw Davis Park raise a question, which is, have any of the applicants or our partners who spoke had more than one application to follow on the work, and they can speak for themselves, but the answer is, actually yes.

I want to underscore that once you've become really successful in serving as Bill said, there's actually monies available. And in part, this is because, with the help of a lot of people on this call, and the legislature and the governor that essentially the dollars that are available to put out through the California Advanced Services Fund totally of the 100 and 50 million being collected annually. And the California Public Utilities Commission, the Commissioners themselves decide how to allocate that 150 million across several accounts. But that money that is now there, that \$150M Previously, only about \$73 million was being collected. So it doubles the dollars, which is a great opportunity now to be able to get in, the Commissioners make a very significant commitment when they allocate dollars into these accounts, other than for infrastructure, because they're very concerned, committed to getting people online. Infrastructure is necessary, but not sufficient. You have to have both the access and then the adoption. So they want to see the Commissioners want to see Bill and the team at CASF want to see applications. So when to underscore that as well.

And then, thirdly, I heard Amanda, very diplomatically, say that the slides that are provided do need to be tailored, and I think those are our slides I want to I just want to acknowledge that Amanda is talking about what continues to be an evolution of the training materials that CETF shares with everybody as as an example, what we use for the recommend and highly encourage, and in fact, we will only if somebody asks us for a letter support we endorse those applications that are using, for example, The assessment framework. So we can collect data across the state and normalize that to see what is the impact of Digital Literacy training, regardless of where in the state or which CBO is delivering it. But having said that, what I was listening to is Amanda giving his feedback Eduardo and with his work Tech Exchange, just to call out a couple are always informing the curricula that we have Catholic Charities was very, very instrumental in providing feedback and input when we were working with the San Jose Digital Inclusion Project. And in part, that's why we always want a learning community, so that there is the expertise shared among the you know, the grantee partners and you are essentially peer coaches to one another, but also can continue to refine what we do and tailor it so. Amanda, thank you for that very diplomatic, gentle feedback and a reminder that we need to revisit things altogether.

**Charlene Tatis** 10:15:31

And I'll just add Sunne to each time the curricula, the slides, if you will, are used. You know, they almost always have to be adapted, even if an organization has already adapted them. But then now they're at another school site or another community, so it's never that the slides are going to be perfect for everyone all the time, and they're intended to be adjusted as needed. And so I think taking that into consideration and using whether it's our curricula or a curricula that's similar that, you know, it may always need to be adjusted. And so it's always great to look at your pre-self-assessment scores, you know, get gather feedback from your community, to be ready for the first workshop, and then be prepared that after the first workshop, you may have to make a few more adjustments as you finish the workshop so, and that's also just good practice as facilitators and meaningful instruction to your participants. So thank you for that. And I think Bill wants to chime in, and I am looking at time. There are a few other questions in chat too, that that I'm just going to go ahead and read and then Bill when you when you give your input, you might have some answers to this too. So Davis was asking, Could you give some additional examples of what applicants have used as match funding? So actually, I think that is a question directed to our partners or community-based organizations, Davis is also offering, Davis parks, also offering a resource, a playbook model to serve older adults, and provided a link there in our chat. And lastly, Sunne did address this question that Davis asked around. Have any of you requested and received renewals for your projects and so bill, if it's okay with you, before we go to you, I'd like to just ask our panelists if you can provide a few examples of match dollars that you've used to Help Davis AI and others on our call here. Eduardo, Leticia, Amanda, do you have any

10:17:46

insight? I'll jump in really quick. So some of the match dollars comes with in that partnership of your community partner. And so as you're bringing in partners within local communities, specifically in our part, rural communities, local government, school districts might provide, you know, funding opportunities or funding as match for Digital Inclusion programs that they might already be doing within their communities. And partnering with that's the key part of partnering. And so as you're leveraging this match, a lot of studios look at applying for this, this grant opportunity might hold back because they don't, they don't see that they might have the full match requirement or they don't expect to get that match. And that's where the partners come in, your school districts, your local government, your foundations that are providing funding specifically for Digital Inclusion, and as you're partnering with them and delivering those, those are funding that can be used for the match in the in the component of the Get Connected California partnership. You know federal dollars can you use to match state dollars

**Charlene Tatis** 10:19:01

Wonderful. Thank you. Eduardo, Amanda, did you want to chime in or Leticia,

**Amanda Safi** 10:19:08

I just wanted, I just wanted to share. I am not familiar with any that we've done in our organization, but again, I did not work on the grant side of things, so I can't really speak to that.

**Charlene Tatis** 10:19:25

Amanda, I can a little bit. Oh, and Raymond, Raymond, your CEO, is jumping in, so perhaps he'd like to add in, go ahead. Thank you.

**Reymon Cancino** 10:19:34

So we've definitely used all different sources as a large organization. We understand that these types of programs are kind of braided into existing funding sources. So you know, from donations to government contracts to reimbursement on other reimbursement model type programs like Cal lane or other resources are all basically paying for additional staff time. So as well, as you know, beyond the

15% you know, you know administration rate as well, you know, depending on your situation, direct charging for the actual work that is going to take on in order to do the work, right? So there's, there's a lot of creative ways to put that on grants, and that's just a grant strategy that nonprofits need to get better at, since the name of the game nowadays is braided funding.

**Charlene Tatis** 10:20:33

Thank you so much, and so great to see you happy you're here. Hadn't realized that before. Thank you, Bill. I appreciate you waiting so patiently. Go ahead.

**Bill Goedecke** 10:20:43

Thank you. Charlene, yeah, basically, as far as match funding goes, as far as the administrative side from the Commission goes, we don't we don't see exactly where the funds come from those identified somewhere in the application, but we see it in the budget. So people might put match funding as part of their staffing and how they get the money. They might refer to other part of the application. Also, they might use something like volunteer hours, reasonable rate, any kind of supplies, this sort of thing, as far as products being refunded multiple products. But basically, when our products ongoing and they're about to complete, they have to finalize their project and have their report and last payment requests accept it before they can receive another award. They can see they can receive continuation funding, though they can if you submit it, if you're about to finalize or finish your project and approach in the application window, you can finalize it after the application window, as long as that project is finalized by the time the awards are issued. Some groups have the strategy where they teach a cohort of people the basic information for our project, and then they renew their project, and they can then treat as provide the same training, or more advanced training to the same cohort they can't provide. We won't count that as you know, two different cohorts and one well, two different levels of training under one grant has to be eight hours of training per participant or above that, but basically, we don't count the same participant more than once after eight hours. That makes sense. That's it. Thank you. Yeah,

**Charlene Tatis** 10:22:34

thank you. Thank you, Bill. Appreciate that. All right. Well, I know there's a few more questions in chat, but I do have to keep this moving along so there's there'll be more opportunities for Q and A as we move forward. I would like to go ahead and introduce our next speaker, our my colleague, our colleague, Patty Bibby, who's the director of Call Center operations, and Patty is going to be sharing some information about how our Call Center may be of support if you're considering and applying for one of these grants, Patty, go ahead and feel free to tell me to go to the next slide, and I'm starting here at your first slide. Awesome.

**Patti Bibby** 10:23:16

Thank you, Charlene, hi everyone. Thanks for being here. Just to give you a little bit of background. When I came on board, I came from a corporate Call Center background where I led teens with that ensured we gave the best customer service possible to our retail customers that we're calling in. So when I came on and we launched the Call Center, I really strive to have our agents have that same customer service mindset. So with that in mind, we want we have so many various partners that range from electric companies to the Department of Health Care Services or California Department of Social Services. I want our agents to treat each caller that may call from different partners as if we were, you know, actually working for that energy company or wherever that call comes from.

So our callers get that one on one customer support. They are treated with respect, and they are that trusted messenger for our callers calling in to get help with low cost internet and being able to help them solve any problem they might be calling in with from start to finish on their first call. So we Oh, Charlene,

you can go the next slide. Thank you. And just as a quick note, we do have our IFAN website that has a list of all our ISP offers that are available in California. We do update them regularly, and this site is open for anybody to use to assist to find low cost offers. So you are more than welcome to go to the site. Charlene, you can go the next slide, and that is the list that our CEOs and our agents at the Call Center use to assist our callers to locate the best internet in their area for the best price. Because we have such a wide range of partners, our partners and our CBOs have been able to really collaborate and build a strong bond and be able to help each other out up and down the state. So if you choose to partner with us, we can definitely assist you, you know, building stronger bonds. Maybe be able to, you know, stretch your reach a little bit further, as well as giving you a dedicated phone number, which will then get your target audience, to a trained professional team that is so knowledgeable in low cost internet they'll be able to help with just about anything as well as your unique number will create monthly reporting so that those calls coming in, we'll be able to share with you so it'll make your cast of reporting easier. We can set up the key performance indicators on your reports, any way you like, and then also like Charlene and Marissa has mentioned before, we have outreach and educational assets that can be customizable for your dices organization. It could be social media, flyers, text messages, anything that you need assistance will with. We're here to help. Right now, our Call Center is in the middle of our busiest time of the year. We generally take over 100,000 calls a year. Right now, we're averaging about 3000 calls a day because we are in the middle of the CalFresh outreach program. We do have the capability to assist you and your teams to build individual IVR systems to best meet your needs, as well as make sure we get you to your callers to the appropriate agents. So I want to thank you for everybody for being here today. If you have any questions, feel free to reach out. And I'll turn it back to Charlene and Marissa. Thank you so much, Patty. Alrighty. Um, well, I and myself are going to, uh, I and Myself. Myself and Marissa are going to talk a little bit now about some of the resources that CETF can also provide to support you with your application process. And so, as Bill had mentioned at the beginning of his presentation there for the fiscal year, 2425 there was just a little over \$36 million available in total funding. There are some dollars pending c. Commission Resolution in January, but it's expected that that there will be almost 10 million awarded, which leaves about 27 million remaining for this fiscal year. Again. Grant applications are due two times a year, one coming up very shortly, January 1, and then, of course, July 1. Now, January 1 might give that date might give everyone a little bit of anxiety, but I will tell you, as you've heard here, the grant application process is fairly simple. We do provide templates for you that that you can use. And you know, Bill's always great to work with. And when you submit your application, if he has questions, he'll reach out and work with you on making any necessary adjustments. So I always like to say first things first if you're considering it applying, especially by January 1, as Bill had also mentioned, you know, go on now and create your account, and that is the link for which, where you can go to create your account and make sure that you don't have any problems activating that usually there are no problems, but always a good first step to take. And as Bill had mentioned, you know, if they don't receive the application, you don't receive the email confirmation back, then it's as if your application was not submitted. So always a good first step to go ahead and create your account and make sure you know where you're going to be submitting your application, as Bill has mentioned before, but you know, it's always great to repeat things. There're three types of projects that you can apply for under the Adoption Account. We talked a lot about the Digital Literacy projects, our three partners, community bridges, Catholic Charities and rural prosperity. You know, talked a lot about their Digital Literacy projects and funding through cast if. But there are two other project types, the Broadband Access and the Call Centers. Bill has already went through what each of those mean. But this is another, you know, opportunity to recognize that there are three different projects depending on the needs of the community that you serve. And of course, you could submit more than one project as well. So templates, before I move on to the templates, because I need to switch screens here

**Charlene Tatis 10:31:56**



we you know, some great data resources, as Bill had mentioned when he went through how to complete the application and the work plan in the application, the CPUC does ask for specific data, demographic data about the communities that you're serving. So of course, these are three great websites that you can go on and find that data for your community if you don't already have that. ACP is powerful data that CETF, you know, collected by counties that really also shows the need for this work, and especially folks who may have been on ACP and for one reason or another that they did not get automatically transferred to an affordable offer, and maybe unconnected now are really struggling to pay their internet bills, and so ACP data is pretty powerful data that you can use as well. So let me go ahead and stop sharing my screen for a second while, I pull up the template, and you've already seen what this looks like, because Bill went through this. But I'm just going to show you what we can provide to make this as quick and easy to apply for. And excuse me, because I'm I've got the sniffles today. So this is just a, you know, a mock up that our team worked on. So for example, Bill has gone through each piece of this application in his presentation. But again, always great to hear things twice, and then again, this is a mock up. So give you an idea of what yours could look like at the end, or should look like at the end. So we're calling this the California Get Connected San Jose project. And then, of course, you're going to put the contact information up at the top, if you have a contract or vendor, that's where you would put that here. This particular mock up example does not have that your project location, the cities or towns or unincorporated areas that you plan on serving in this example, it's San Jose, and these are the two particular targeted ZIP Code areas and the name of the online platform. If you're planning on facilitating workshops online, you would want to go ahead and name the platform that you plan on using. So for example, in this case, the live zoom classes and the URL or platform is, of course, our Zoom account. Also here number six communities to be served. You want to describe that community. So for example, here in San Jose, for those two zip codes, it's low income, monolingual Spanish and Vietnamese residents living in the city of San Jose with limited education, and again, naming that city the zip codes within the city jurisdiction, the community population size. So I basically took the, you know, the estimated total number of residents, and then the age, the angel, the age for this particular grant application ranges from youth all the way to older adults, and then a project description. So as Bill noted, he likes CPUC, likes a concise description, but it doesn't need to be too long. And so I'm just going to go ahead and read this project description. The goal of the California Get Connected San Jose project is that 205 low income, monolingual, Spanish and Vietnamese speaking households will adopt internet at home in San Jose by providing a computer device and Digital Literacy skills training to access the digital economy, to save time and money and improve the overall quality of their lives. The project will overcome the three barriers to an adoption for low income households. One, cost, two, relevance and three, Digital Literacy training. And then I describe in each of those what, what this community, you know, the challenges the community is facing, around cost, around, you know, relevant, how it's relevant to their life. If they are folks that are still debating whether or not you know internet and learning how to use a computer, something that they need, and Digital Literacy and the need for that as well. And Bill chime in here at any time. If you know violently disagree, as somebody likes to say or agree or want to comment, feel free, please. And then, of course, here, we give examples of what the preference checklist looks like for each of the questions here this the CPUC is asking. So it's asking about medium household income. Again, those three websites that I mentioned in my slide are great resources where you can go to find the medium household income for the community that you're targeting. Also language. I addressed that here too. The education levels also addressed that here, and got it from one or all three of those websites that I listed. And then whether or not the community's rural. In this case, it is not. So it's a no, trying Yes. Go ahead, Bill.

**Bill Goedecke 10:37:43**

Okay, so imagine, as far as the income goes, the I think the care limit for family of four is 55,600 or something like that, anyway, so that's above the amount. So basically, when you look at your medium

household income, we're not really looking for if the entire city of San Jose, we're looking for the target community. So that would be most likely, it would be under 77,000 immigrant population. As far as the residents presented, people limited English speakers. Many people are bilingual, but they're not limited English speakers, because people speak both languages more than two. So yeah, basically is, is a pretty at least. We just want to have good, good data. So, you know, it's something that's not going to necessarily, I mean, unless it is really restricted income, I mean money for products, which is not the case, you're going to be approved as the application is good. And as far as the limited education, we're looking for people that will have only a high school degree and no college whatsoever, and that, I know the app the work is that great, but we're looking at people really, truly because have, like, No college, just high school or below. So that's the sort of things looking for, and it's for the target community, not necessarily the larger community that the target community can reside in.

**Charlene Tatis 10:39:03**

Thank you, Bill. So of the three answers here in this example application, you would suggest that, of course, the income be more not so much the city itself, but the targeted community change that to reflect the targeted community.

**Bill Goedecke 10:39:22**

Assess an assertion. You can note that basically, given your experience, because there's no sometimes there's no demographic data for your target community, you might not know, but you just know from your experience with that community. Okay,

**Charlene Tatis 10:39:36**

so then I would just explain that there. Thank you. That's great. I'm actually glad I have that mistake there. Perfect. I'm going to add that when I send over this, this example here. So again, the fault the remaining sub questions here to question number eight, the CPUC is asking about community support and endorsements or partnerships. So in this case, we did, we put Yes, and the project partners are two local school districts and city programs. And again, that's also where to eat. One of those point earlier is where you can also maybe find some of those match dollars as well with some of your partners, and then it's asking about is the project serving a community with some other demonstrated disadvantage, and so you can note that there and Then project considers coordination with other public purpose programs and funding sources. So we, you know, we did note here that yes, and some of the other funding sources are CETF. In this case, we also noted the that, you know, the at the time, the support with ECP that's no longer available. But of course, if there's any other public assistance that you want to note there, that would be the place. And then here, around training environment, you want to describe that in this situation. In this example, we're using a hybrid model, so we explain what that means here, and then will we be using an existing or a new curriculum? In our case, we're using our existing curriculum, the UNESCO three elements, and the pre and post self-assessments that go with that, and then the projected number of people that will be reached through outreach activities. Again, our panelists spoke a lot about that. You know, you need to, you need to outreach like double to get the number of people to register. And then, of course, you need to take into the account that then, you know, once folks are registered, not everybody's going to show up to the classes. And so in this case, to in the end, adopt 205 households. We said that we were at least going to reach 1000 residents. And then we described here how we're going to reach those residents through flyers, through surveying, through calls, through texts. This is, you know, wonderful opportunity to really think about what needs to go into marketing and outreach, to have to be able to reach your goals, and then also the type of training that will be provided. We noted that here, and then we noted how we expect that training to be delivered. So David, you asked this question earlier about how you know design, like, how, how do you have to deliver it? And here's where you could describe your design. So in this situation, the training will be provided in two four hours sessions. But that, again, could

be different for everyone. And then the total number of folks who are going to be trained, 205 is our number. And then we also put here what's the number of expected subscriptions to broadband. In our case, we always try to have everyone who takes the classes also signs up for broadband. We know that that does look a little bit different now, post ECP, post COVID, and you know, all of the different situations that we're seeing out there now with broadband, but something to think about as well. In this case, in this example, we said it was going to be all 205 that does not necessarily mean that has to be the case for you. But of course, we always recommend, and it's in of course, the curricula that CETF has that everyone should be informed in the Digital Literacy classes about affordable broadband offers, and you know where to go if they need help for the offers. And you know, CETF always has our Call Center that folks can go to. And as Patty mentioned, if you're interested in partnering with us to support you there, we could do that. And then, you know, we described the type of internet plans that are available for this community. I we also provided here an example of the budget and how to break that down, as Bill mentioned for the Digital Literacy projects. Just like every project, there is a funding limit per participant, and so you want to make sure that you stick to that. And it's always great to see examples, because then, you know, it can give you ideas of what you might be able to do. So in this in this budget, as you'll see, the limit is 477 per participant, and we were able to stick to that with this example budget. You'll also see here how we included the 15% match. And I, you know what? Once you kind of see the example of this, I it does become fairly simple to do. And again, you just want to pay attention to this, these three categories you always want to put what your total cost is for each budget line item, how much you're requesting in grant funding, and then the matching funding is what your agency's covering for that budget line item. So as you'll see here, most of our match funding in this budget came from staffing costs, so we're requesting that half the staffing costs be funded through this grant, while another grant that our organization has is covering the other half of staffing. So earlier, you know, Raymond mentioned braided funding and non-profits. I'm sure everybody here is already familiar with that term. Has braided a lot of funding already, but if you haven't, you know, happy to talk to you about how to do that, using this example budget. Or feel free to reach out to anyone that you would like to from, from our team, we can help you with that as well. So I think that's Oh. And then, you know, what's nice about this budget too, is that it continues as you're putting in your line items, it's always calculating, and you're going to see as you're putting in the amount that you're requesting and the amount that you're matching your this percentage keeps increasing as you put that in there, so you always have this the spreadsheet is the formulas are constantly calculating that for you and providing a checks and balances. So I think once you get familiar with it, you know, it takes you know, takes you a few minutes to get familiar with it, but once you you're going, it's helpful to have David. You have a question.

**David Green** 10:47:29

Okay, so let's something that Bill said earlier was pertaining to the people that review it that turn, oh, the Ministerial Review, the in-house review. And he said that they can only approve up to \$150,000 if I remember that correctly. Anything above that has to go through, and was going to take a little longer to make happen. So this particular example here, the grant request is just coming in at 137 so this makes that criteria being under the 150

**Charlene Tatis** 10:48:06

That's correct. David, that's correct. Yes, okay, okay,

**David Green** 10:48:12

all right,

**Charlene Tatis** 10:48:12

goes by your grant request, not the total cost of the project, because this includes your match dollars,

**David Green** 10:48:18

right, right. Okay, very good. Thank you.

**Charlene Tatis** 10:48:24

You're welcome. That's why it's so great to see examples, right? It's, it's, it's my way of learning. If you are including a ramp up work plan, you want to check off this box. If you're not including a ramp up work plan, then you would want to just check off this box. As Bill had mentioned in his presentation, there's two tabs to this application. The first tab, I didn't I mean, I'm going to go through it now, but I didn't start here, because it's basically like a cover sheet, and this is just where you put your title, your tax, ID number, and you know, and check the boxes as you've completed them here for what's necessary to submit your application. But it's really just liked a cover letter. But don't forget about that tab, because you do need to complete that, but it's pretty basic information. And really the nitty gritty is this project information here, which is what I was just going through. Again, as you've heard from our panelists, fairly easy to complete, and so wanted to make note of that. So I think we're coming close to time, and we're probably already over time. I'm not looking at my agenda right now, and I want to make sure that I give everyone a break before we go into the housing. Are there some questions here? I do have a template on the work plan as well. But I think I'm running out of time to be able to go through it, but each of you will receive it when we send out the materials from this workshop. So you know, don't worry, you'll also have that as well. Let's see if there's anything in the chat. Okay, so there are some questions here. How are we doing on time? Let me check my can one of my colleagues help me? How are we doing here on time with the agenda here? I don't want to. I know I'm look. I know that at 11 we're going into housing, and it's 1050 right now

**Sunne McPeak** 10:50:53

exactly you need wrap it up and then give them five minutes for a break,

**Charlene Tatis** 10:50:58

for a break. Okay, so thank you, Sunne. I appreciate that. Alrighty, so I'm going to go ahead and hold off on these questions or try to answer them on chat. Let me do that while we go ahead and break and then my colleague Raquel is Who's that? Okay, I think that was Alana. Okay, just muted you. Alana. FY, so let me go ahead and do that, and I'll take a few minutes to answer these questions over chat. And so feel free to go ahead and keep yourselves on mute. Turn off your cameras, take a biology break, grab some water, coffee. We'll be back on at 11, where Raquel and the CPUC team with the housing account will present their information and materials to support you with your application with that account. Thank you all so much.

**Sunne McPeak** 10:52:10

Okay, let's take a short break, and then you'll be back with Alana and Raquel and Taylor Cheim from the CPUC on the Broadband Public Housing Account. And you really, really want to come back for this presentation as well. These are really available, you know, quite generous, available resources for everybody. And we want you to know about them. So thank you again. So much.

**Raquel Cinat** 10:52:38

welcome back, everybody.

**Patti Bibby** 11:00:28

Raquel Poppy wanted to say hi. She

**Alana O'Brien** 11:00:29

heard you. Oh,

**Raquel Cinat** 11:00:33

no, I didn't hear I. Who was talking? Alana, you were talking to me.

**Alana O'Brien** 11:00:39

It was Patti and her puppy, Poppy,

**Raquel Cinat** 11:00:43

oh yeah, my puppy will respond in no time. Well, thank you, everyone for staying with us. The best group now, the best team will present now, and we start with Taylor came from the California Public Utilities Commission presenting on the Broadband Public Housing Account. Taylor, please, you can, you can start, I believe you are a co-host, and you can show your slides. Hi,

**Taylor Cheim** 11:01:28

Raquel, I'm working on that right now.

**Raquel Cinat** 11:01:30

Beautiful. Okay, Taylor is a regulatory analyst at the California Public Utilities Commission for the CASF public housing account, he will review out the program, the application process, and any information you the most important information that you will need in order to apply for this funding. All

**Taylor Cheim** 11:02:04

right, I'm hoping everybody can see this title slide. It's been a while since I've used zoom. Is that the case or no,

**Raquel Cinat** 11:02:14

let's see No. I cannot see them. I cannot see the slides.

**Alana O'Brien** 11:02:21

You should be able to share very easily. Taylor, yes,

**Taylor Cheim** 11:02:24

that's what I thought. There it is. It's coming. Is that it all right? Yes, okay, wonderful, wonderful. Okay, so my name is Taylor. Chime. I work on the Broadband Public Housing Account for the CPUC, CASF , some of this presentation is going to be a brief overview of the account and then sort of a walk through, like bills of the application process. They're both very similar in that way. And then, as a note, we have, we have two types of, sorry, grant opportunities, one being the internet extension grants, and the other one is the infrastructure grants. The Internet extension grants is something that's a little new. I did not really go into it in this presentation, as it's a little more complicated. It's the sort of grant that involves an ISP, and if you have needs beyond your building and the MPO. So I do encourage you. I'll go through this, but if you have any questions about that, please, please feel free to reach out. I wanted to keep this brief and sort of to the point, so I did not really go into that. So the Broadband Public Housing Account team is myself, Taylor chime and our telecom engineer, Steven, oh, I usually do these presentations, but sometimes you'll see him again. This is sort of the staff statements and not the CPUC. Alright, so the purpose of this account, really is to provide grants alone to build broadband networks that offer free broadband service for residents of low-income communities. And these low-income communities are including, but not limited to publicly supported housing developments, other housing developments, mobile

home parks with low income residents and census block group projects. There's a long explanation of what that means, but I'm going to return to other housing developments really quickly, because that also includes things like SROs and tribal housing, and that will be detailed out in the application. In the application, you select your eligibility type, and there's a long list of you know what makes you eligible? Okay? So the latest decision, 2403 or 4041 is what we are referring to. This is the these are the rules and guidelines that you'll find in this decision. So the here's a brief overview of what we've got going on 30 point. 1 million has been allocated for fiscal year of 24 and 25 and this money is there to fund up to 100% of the cost to install inside wiring and broadband network equipment, but it does not fund operations and maintenance costs. This funds all broadband networking equipment, including hardware and software, wireless access points, wireless bridges, modems, switches, routers, firewalls, network securities, but it does not fund human interface devices. Is the phrase that we use that's something the adoption program does, but the public housing program does not do that anymore. One of the frequent questions we have refers to is about Ministerial Review versus c. Commission Resolution. So the Ministerial Review cap is for requests that come in at 200,000 for these infrastructure projects, or 500,000 for the Internet extension projects, because those would take, sorry, excuse me, a bit more funding because they deal with things beyond the boundaries of the building, but anything else could be approved by c. Commission Resolution. In essence, the Ministerial Review and the C. Commission Resolution differ only in that staff is allowed to give the thumbs up and the ultimate sort of signature comes from our division director for Ministerial Review. If something needs to be in a c. Commission Resolution, it is put forth to the public and there is a vote on it. That's really the only difference, maybe a month or two difference in in terms of when the award is given. But I will say this right now. We get a lot of questions about people who fear this c. Commission Resolution process. It's nothing, it's nothing, nothing different, really, then the Ministerial Review. It's just that you may have a quicker and easier time receiving the sorry, the award letter, but even that it's only generally by a month. The way that staff reviews these is we do them all in a batch, and we decide whether or not these were going to go forward or not, and then we push them forward on their respective tracks. So by the time that we have determined what's going to go into a resolution, we've also determined what's going to be approved ministerial. So this is kind of another slide explaining that part of the Ministerial Review process is there are also unit caps in turn, in addition to that 200,000 requests. So for an infrastructure project, this is an applicant request a grant of up to 200,000 and broadband public housing infrastructure grant projects, and this is rated by units as well. So for projects connecting 50 units or less, proposed cost should be 3000 per unit, going with a 50 to 151 to 100 units, it should be 1500 or less. And for 101 units or more, the proposed project cost should be 1000 or less. Again, if your costs are outside of these windows, it just means that you are ineligible for Ministerial Review. And if your project is something that we deem worthy, we will push it forward to c. Commission Resolution. So some notes on the project execution, the grant should start within 30 days upon grant approval, and should be completed within a 12-month time frame. Our grants should take only a year. Should the grantee or contractor fail to commence work within 30 days of that, the grantee should notify the Commission Director of Communications Division. So the grantee must operate and maintain the network for a minimum of five years after it has been installed. And uptime reports are required post project completion. So after the project is complete, we expect to receive uptime reports demonstrating that the network is healthy and that everybody is still able to get online. So eligible applicants as of July 1, 2024 So earlier this year, the new rules were adopted that was 20 403041 and there were some slight modifications and increased eligibility since our other decision, which was in 2022 so we now have publicly supported housing developments and farm worker housing, where a publicly supported housing development is a multi-unit housing development that is wholly owned by either a public housing agency or incorporated nonprofit. And then farm worker housing is housing that is consistent with the definition of farm worker housing in the California Health and Safety Code, there's several different eligibility types, so we're going to sort of work our way through them. And other housing development is a multi-dwelling unit, such as an SRO or

an apartment complex in which all units are owned by the same entities, and it has 80% or greater residential units that are low income. This is also where tribal housing falls under and then we go on to we have now made it possible for mobile home parks to also apply. So these are strict definitions from the California Health and Safety Code and our CBG projects are those that have a median household income of at or below 80% of the statewide median income. And there is a special box for you to check if that is the eligibility which you guys have. Moving on. Okay. So this, again, these presentations that I do are just a brief overview of our account, and then I try to walk you through what is example of the application process. So here is an application process overview, again, this is sort of staff's opinions. I'm not speaking on behalf of the Commission. I will send this presentation over to Raquel, and I believe all of these wonderful hyperlinks will work for you. If not, reach out my email and contact should be at the end of this presentation. So in general, the steps are as follows, download the public housing account, application package, create a CPUC File Transfer Protocol or FTP account, which is basically a new email account to submit this file, because it's a rather large package, and it will be kept out of our network if, if you submit it to just our general email, complete the application workbook and template, gather your supporting documentation to be submitted with your application, and upload and submit for application package. So step one again is downloading the application. It should be embedded here. Of course, you cannot click now, but at a later date, you will be able create the FTP account, which is just a simple sort of email. So I have included screenshots of what this will look like. It's essentially signing in, creating a username, creating an account and a new password. So follow the steps, email, password, confirm password, and then you will be well on your way to submitting. The next step is to complete the application workbook and template. So I have in the next few slides, a few screenshots and screen grabs of what this application will look like. So complete the applicant information tab. So in the applicant information tab, this is where you fill in your contact information for you and your contractor. So you have the applicant name, which would be, in most cases, somebody like a housing authority or 501, c3, the key project contact information and key project management information. These are different. They couldn't be the same. But what we really do like is that this person is someone we can contact, not somebody that's so far up in the organization that if I were to place a phone call, they would have no idea what's going on. So oftentimes, this may be, let's say, somebody in an IT department for the key project management information. And maybe a key project contact would be somebody who works at the, let's say, in the in that specific apartment building, that way, they sort of know what's going on, and your lead contractor or vendor, if you have one, who is doing the contracting work. So you'll notice that at the bottom there's applicant information, project information, and documents for CPUC. We've made it so that these so this applicant information tab should be filled out once, and you'll see that, that's why it says total funding requests on this application, because there is, if you have several projects under the same banner and project sites, you can just have different workbook tabs to incorporate that you would just copy the Project Information tab. Okay, so moving on, you'll see that this is where we get into eligibility. So in in this part of the applicant information tab, you are going to select what makes your group eligible for these funds. Are you a chartered public housing authority? A 501c3, are you a publicly supported housing development that is non-HUD, farm worker housing? And then there's several other boxes that we go forward. But again, here are some definitions of the what publicly supported housing specifically means and what Farm Worker Housing means. So scrolling down on that page of the application or applicant information, you'll see we have other housing development. And here we suggest that you, we don't suggest you must attest that you are 80% or greater of the total units at the property are designated low income, we also have mobile home park. These are all check boxes, but these, these sort of work as your signature. So when you fully submit this application, these boxes must be checked as they are verifying your eligibility. This is where other housing development starts, and mobile home parks is, but if you continue down, if you were to continue down the page, you'll see that we move into tribal housing and census block group projects. So here is a strict definition of what the tribal housing is, and that tribal housing applicants must submit a letter from the tribal governing

body or designee, essentially stating that they are able to submit on behalf of the tribe. And then the census block group projects. There's a specific bit of information that we request for those types of projects. Okay, so moving on. So the project information tab is one that you would copy several times over. If you have more than one project, you would be copying this over. And you'll notice that it's broken up into general information about the project, like project location, the you know, the address, the city, county, and the number of units in this project building and the number of residents. So that needs to be filled out for all projects. And then if you scroll further down, you'll see that we request things like specific info if you are a farm worker housing, because in some cases, you may be farm worker housing, but you may have units available to those that are not. We have additional information for mobile home parks and additional information for other housing developments as well. This information may be the same as the project location information in general, but we would ask that you fill this out anyway. And then on the left-hand side of this slide is the suggestion to copy this page over how to do so, so that you can continue to do so for different project addresses. Step four is gather your supporting documentation. So in our application template, we do have a page which details out all the things that you will need, and it's also in the guidelines and in the rules. So the documents for CPUC tab is a checklist supporting documentation, and it must be submitted with your application. So see here we have things for specific eligibility, like for chartered public housing authorities or, yeah, annual HUD contributions, contract, specific documentation for 501 C threes, financials for chartered public housing authorities and the most recently prepared annual audits submitted to HUD. There is an org chart and background and a note about the org chart. The org chart is not a seating chart. We have received that several times over. The org chart should show who owns what properties and who is behind all of that. So we don't need an organizational chart or a seating chart of your organization, you know, a telephone tree. We need to know who is, who is who owns what. Okay, so then we save the application workbook and supporting documentations. We have file naming conventions. It's very helpful when we receive these, these documents submitted with the proper sorry, the naming conventions. But we, we do, unfortunately, receive them not in alignment with these. But we, you make do. So there is a guide on the formatting for the naming of support documentations and things like that, and that really is to prevent us from receiving several PDFs which just have serial numbers that we have to try to figure out what they are, at least giving us some hint of what is contained in these files and what these documents are, yeah, we're grateful for anything. So on our website, of course, we have explicit instructions on how to do this and the naming convention. So then you can take a look at this checklist, the Broadband Public Housing Account application Workbook Template, the eligibility documents for your specific eligibility type, the financial documents for your specific eligibility type, the org chart and background of your organization, a notarized affidavit, and then engineering documents and schematics, a project schedule. So our telecom engineer is very, very specific about the engineering documents and schematics. One of the things that we do in our application process is we do an intake, and he and I go over our respective areas with a fine-tooth comb. He usually finds more than I do. He is that crazy. And then we reach out to our organization and let you know we send deficiency letters. This is not a no, this is a please. Work with us to provide the following information that we need. We have done this every round. For the first few rounds, we kept trying to figure out what the best way to go about doing this is. I think we've settled on we review everything, every single application we have, and then we send in a single batch the request for a follow up. Basically, we set up a meeting, and we discuss the deficiency letter and any questions you might have, and then you resubmit the application in its entirety, so we don't have to again, sift through different pages and different versions of an application. But yeah, so then we submit the application. So ensure that the attachments are in a PDF format, and that the broadband housing application is an Excel format. All these things should be into a zip folder, and then you submit this to the FTP account. It's important that this is submitted to the FTP account, because, again, large files are not the sort of things that we can accept in our inboxes, so we will just not get it. So reviews and approvals, I touched on this just a moment ago, but applications will be evaluated based on the criteria established



and the rules. Applicants of projects approved via Ministerial Review will be notified by an award letter, and projects not meeting Ministerial Review may be approved by the Commission via resolution. So again, if your project does not meet Ministerial Review requirement, that is not a no it just means that you fail to meet what we'll call somewhat expedited review the award letters. I'll say it like this, the resolution for this year went out a few days earlier than the Ministerial Review, but that means currently, the resolution is out for a 30-day public comment. So we send out the resolution, and then a few days later we send out ministerial approvals which actually approve the ministerial projects, and then about 30 days later comes the voting meeting which approves the c. Commission Resolution projects. So successful, applicants are required to sign a consent form within 30 days from the date of the award, agreeing to the term stated. And just like in the adoption program, this is sort of a contract. This is the final handshake, which we expect you will also be submitting things like the SCD 204 which is a payee data record and gives us the information about your organization and where we can submit a check to all approved applications will be listed on the Commission website. That is my duty, and I'm going to be doing that shortly after we get the next round of approvals officially squared away. For any further details, you can see Appendix A of the decision which has the rules specific to this account. So rejection, the Commission staff will notify an applicant by a letter specifying reasons for rejection should an application fail to meet the Commission criteria. So some possible reasons for rejection would be the applicant is not an eligible applicant per program rules, the applicant submitted an incomplete application and did not respond to a follow up request. So that would refer to our deficiency request. If we receive no information from you. We will just reject the application. The applicant has previously had a Commission grant award rescinded for violation of Commission or program rules and or the applicant has made false statements to the Commission or to the FCC. So for additional information and rules, that's in the appendix, a of 20 403041, and that's going to be embedded, of course, in this PowerPoint when these slides are sent out. And you can find this on the Broadband Public Housing Account application instructions and the FAQ. Is another note, I tell people this all the time, Commission's website is in navigable. I would suggest you do this right now. Just go to Google and type in CASF public housing, and it will take you to the appropriate page, instead of having to find some links, which will take you on a horrible Chase. Any questions, just email us. I'm in charge of monitoring this inbox, so you'll probably hear from me shortly after you send an email.

**Raquel Cinat 11:24:29**

Thank you so much, Taylor. Really appreciate it. A lot of great information. We have a few questions on the chat Maria is asking. So once the network is up, each resident would purchase a low-cost service from an ASP. Or do we need to provide the service through an account?

**Taylor Cheim 11:24:47**

No, that's the thing. The internet or the broadband subscription is provided to the residents for free. So that is the terms of our grant. So the broadband that is delivered into the unit is free to the residents. So it's not something that they will have an individual account for. It is not something that ACP can assist with. In general. What it is something like a Housing Authority is going to pay the bill. They are putting the bill for the surface. So that was, we don't pay for subscription costs or operations and maintenance costs we help establish that network and all of the hardware that would be in the building to deliver broadband speeds of 120

**Raquel Cinat 11:25:32**

very good. And then she also asks, when you say, maintain the network for five years, what does that entail? Usually, how much does it cost per year?

**Taylor Cheim 11:25:44**

How much it costs per year? I am unsure of that number. That seems to vary from place to place, but essentially, yes, we don't. We don't cover operations and maintenance costs. You are expected to continue to provide free broadband service to the residents for five years. So when we say, maintain the network and maintain that, it is that the residents in your building should receive free broadband at 120 for a period of five years.

**Raquel Cinat 11:26:12**

And then also Stephanie silver, who's coming up now and Stephanie Silver can actually answer that question fully regarding their experiences and how that cost varies, as you mentioned Taylor, depending on the type of building and where it's located, then we have Norma asking on average, how long does it take to prepare this grant application, especially the network engineering aspect. Might you know what the cost range for the network engineering portion in the Central Valley?

**Taylor Cheim 11:26:51**

I wouldn't know that information. Off the top of my head, that may be something that Stephanie may be able to help with, as she does, of course, work more outside. I'm sort of the gatekeeper with the rules. Stephanie has been on the ground working with applicants, and she may have something So Steph may also be able to do so, beautiful, beautiful.

**Raquel Cinat 11:27:14**

Actually, let's ask Stephanie silver to introduce herself. Stephanie Can you please tell us a little bit about you and your organization, and the type of work that you the type of support you provide to housing organizations. So maybe you this is a good opportunity to answer this question as well. Sure.

**Stephanie Silver 11:27:35**

Thanks. Raquel, thanks, Taylor, I am with education super highway. We are a nationwide nonprofit working in the digital equity space, primarily on the affordability gap. Once upon a time, we were working on bringing folks into ACP, doing everything we can to help shepherd folks into that through that application, end of story on that one. But I should say there's not an end of story. We are still working on a permanent broadband solution, and so if anyone has any questions about that, I'm certainly happy to answer so we're excited about the prospects of that happening. However, I have been working on the apartment Wi Fi program, and we've been working with state broadband offices across the country on influencing their B dollars and digital equity dollars to put towards MD use, because this is where a lot of our affordability gap residents lie. And so one of the programs we've been working with for the last must be three years now. I've been working with Taylor on this CASA program, so I've had a lot of experience with it. It's a phenomenal program, and I hope as many people as possible take advantage of it, and I'm happy to answer and help with any questions. So again, working with Taylor, working with other eligible housing entities on getting them through the application process. And I think there was a question about the operating costs, so we've Great, okay, and also the time

**Raquel Cinat 11:29:32**

that he takes the engineering aspect,

**Stephanie Silver 11:29:36**

sure, yeah, as far as the you know is that gathering all of the engineering documents is that, was that the question, or just getting all the I just want to make sure I answer correctly? Well, yes,

**Raquel Cinat 11:29:50**

yes, absolutely. And Norma, you can actually ask the question yourself if you think that we are not describing your question properly. But the question is, how long does it take to prepare the grant application, especially the engineering aspect?

**Stephanie Silver** 11:30:08

Okay, yeah, that's a great question, and it really depends. There are different ways of gathering these documents. Some folks already know that they're working with a managed service provider, and who might be familiar with that, they may need to do a site walk, or if you have and this is something I would advocate for anybody interested in this program, if you're able to gather your property documents, that is a huge help to the managed service provider and being able to provide you with your engineering documents, heat maps, and all of the other required documents. So I would definitely start looking around and making sure that you have a folder with all of those building plans, especially the electricity plans, those can help reduce the time it takes to get those bids in, and so it could take anywhere from two weeks to a month to get those you may put out an RFP for your project, and then you'll have to gather a couple of different bids. That obviously lengthens that process, but that is definitely an option, and if that is an option that you prefer to go with, we can help with these resources. And I'm going to send all the resources that we've talked about in this webinar over to Raquel so that she can get those out to you. And then as far as, like, the operating cost, again, there's two major operating costs, maintenance of the actual network, and then the circuit cost. Sometimes your managed service provider will help you to gain to get the cost for the circuit, and sometimes it's just more cost effective to do that on your own. But those two costs together, we've seen costs anywhere from about \$15 a unit to \$30 a unit, you can see based on the amount that most residents are paying for. You know, a traditional type of account, which is anywhere from \$80 to \$100 that between 15 and 30 is enormous saving and so, and we know that for five years, the owner is going to have to pay for that, but there's also great benefits to the property owner. You can even employ IoT devices and leverage that, that leverage the Wi Fi network. So this is an incredible opportunity for residents, but it's also a really incredible opportunity for the building owners themselves. So those are the general costs. The other resource that I just wanted to share really quickly, I'm going to share my screen. Hopefully this will be a fairly easy okay, okay, can you see my screen? Yes.

**Raquel Cinat** 11:33:23

And Stephanie, let me ask you a question. This is so let's say that I am a housing organization, and I'm interested in learning a little bit more about this. So I go to the links that we are providing. Then what is the where are the couple, or, you know, the first few steps that I have to take in order who, in order to move forward, who are the either companies that I need to contact or providers that I need to contact in order to start this process?

**Stephanie Silver** 11:33:57

Yeah, that's a great question. These managed service providers. There are definitely a number. There are some that have experience with this program that we've worked directly with that we can provide those contact information. So I'll also send you Raquel a list of the ones that we have worked directly with. But you know, if any of those you know are, you know, not, are busy or don't have, you know the bandwidth, or whatever the case might be, or you know, you already are working with an IT, organization that can help with this, which has been the case for a Number of the applicants that we've worked with, you can that that is a great option as well. So I can definitely send you a list, and you can also just Google managed service providers. They do not need to be in California, there are managed service providers that provide services across the country, and they just need to, you know, we also have a guide for those managed service providers as well. I'll provide that to Raquel, and she can give that to you. And basically the difference between the one for the owners and the difference and the managed

service providers is the one for the managed service provider just really focuses on the actual documents, and the majority of this grant is done by the managed service provider. There's a very low lift grant. There's no narrative, though, most of it is actually coming from your managed service provider. And you know, I think Taylor did a fantastic job of laying out all the different steps you're going to fill out the information pertaining to your organization, but really, all of the technical documents will come from your managed service provider, so you really want to be comfortable with them, and there are some managed service providers that are more appropriate for different types of properties, like garden style, high rises, mid rises, and again, I'll also provide my contact information if you have any questions about these managed service providers, or need additional information or review these resources and still have questions? By all means, feel free to please, reach out anytime. Thank

**Raquel Cinat 11:36:31**

you. Stephanie, one more question before we go over the materials, is, what is the cost of working with education? Super high where your organization in order to obtain your support to apply

**Stephanie Silver 11:36:45**

0.0 dollars. So we are an absolutely pro bono organization, philanthropically funded. So very fortunate. So anytime you reach out to me, it costs absolutely nothing. So our mission is solely to make sure that residents are able to have a home internet and have all the resources, education, work opportunities. That is our only that's what we want to have happen, and we'll do anything to make sure that that happens. So

**Raquel Cinat 11:37:21**

thank you. Thank you for clarifying that. Sure,

**Stephanie Silver 11:37:24**

absolutely. So this is you know, again, Taylor mentioned that there are resources on their actual website, and it's great. However, a lot of folks that are applying for these types of grants may not have anybody on staff that are trained in grants. So it was important for us to make sure that we took those documents off the website and kind of distilled it into something just a little bit simpler to read and easy to just follow, check the boxes, etc., high level of what the program is, who's eligible, and what the steps are, and so that's basically what this is, which, again, is going to be sent out to you. And you know, I won't go line by line, but just want to give you show you, you know, these are the numbers that, again, we're highlighted by Taylor that are below the Ministerial Review. And then just again, just step by step. Step one, you know, step two, here's what you do. Step three, managed service provider, etc. All of the documents really clearly laid out what is required. So you can also provide this to the managed service provider, and they would easily be able to discern exactly what documentation they're going to be responsible for. So that's essentially this. This will go out to you and let me stop sharing and see, we also have adopted adoption resources. So, you know, you get to the point where you're actually you've applied, you have the grant you're going to deploy, and now, what do you do to make sure that you have as many residents adopting to that network. So we have resources that we can share out with you that you know indicate to the residents that this is coming on, the excitement, all of the aspects of it that are important. And so we can also include those for with Raquel, and she'll share out those resources as well. So that's what we do. I'll give you my contact information. If anybody has any questions, please don't hesitate. This is a phenomenal opportunity, and it is the only one in the entire country that has this program that is a very fortunate situation. So anyway, bravo to Raquel and Sunne and the whole CETF team. I appreciate what you guys are doing, and I will turn it back over to you, Raquel, thanks. Thank

**Raquel Cinat 11:40:19**

you. Thank you. Stephanie, I believe Maria is raising her hand. Maria, would you like to ask a question or you have a comment? No, I

**Maria Medua 11:40:31**

was just applauding, because that was really thank you so much.

**Raquel Cinat 11:40:37**

Thank you, Maria. So I was going to say, we want to make sure that we have some time for Stephanus. And I'm sorry if I mispronounce your last name. I do it very often. Stephanus Malaihollo, and he is one of the past grantees. He's he has actually apply for this funding for the palm community, for palm communities, and we would like to hear from Him, to see if he has any recommendations from the perspective on the grantee.

**Stephanus Malaihollo 11:41:12**

Sure. Hey everyone. Thanks Raquel for the introduction. So Palm Communities first applied for this grant back in 2017 when I think Bill was at Taylor's position. If I'm not mistaken. When I first heard of it, you know, I'm not a grant writer. I had no idea what I was getting to myself into Originally, the IT background, so a lot of the engineering documentation that was required and needed was, you know, it was feasible for me to get through. It was just the other information that pertains to the project, to that pertains to the org charts, which was relatively easy for me to get a hold of, just because the price manager, our asset team are all in house. So we started off doing this all-in house, and we continue to do it in house. And I will say that, you know, one of the successes is, again, is the ability to reach out to staff about any questions at all when it comes to filling out this application originally, back in 2017 when we did this, you know, I had a lot of questions. I really didn't know exactly what they were asking for. Even though I read through the documentation multiple times, there was a lot of questions that still stem from it. So I found Bill's email address, reached out to him and had a call, or he had a call back probably a couple hours later, got a phone with them, and kind of went through. It took the time to go through every single question I had, and we were able to successfully submit our first application. The first product that we did it for was only for 20 units, and we were able to get that approved through the staff approval process. Fast forward to today. We have two applications that was awarded last year, and each of those were for 80 or so units. And I've, you know, same process, any questions I've had, I've always just reached out to Taylor, and he was able to guide me towards a successful completion of the application. And really the recommendations that I do have, again, reiterating what Stephanie had already touched on, is that majority of this application is going to be completed by someone with an IT background, with an MSP background that is currently, I guess managing your current services today for that property. So a lot of the engineering documentations will come and stem from someone with that knowledge. For us, we have typically done all of our application based on our new construction projects. So it's relatively easy for me to be able to come up with the engineering documentation based on the fact that we're already creating this for the for the construction of the project itself. So this kind of goes hand in hand for us, and it's relatively easy for us to get this information or this engineering documentation over in the application. We've tried an existing property, a rehab property before in the past, unfortunately, we didn't move forward with it. Once again, it's it really came down to the operating cost to manage this site for five years on in existence. Probably I didn't have that already factored into the financial model for us moving forward on all of our construction projects, our new construction projects, what I've been doing is I've been getting with our project manager early on when he does work out the financial models Florida for the project, to make sure that he includes all the monthly recurring services, a lot of times, that the biggest hit is going to be your internet connection. This grant application requires 100 MB down and 20 MB upload minimum requirements. So based on the calculations that they have provided, it's, you know, a lot of times you're going to have to pay for a

higher type of internet service. And so that's where I've seen when I spoke to other developers that have tried to apply for these grants, is that they couldn't make it work, because they just couldn't. Fact, they just couldn't fit in a 1200 or 13 hours a month internet service in order to provide the bandwidth immediate to be to provide the minimum bandwidth per device is needed. So it so it helps if, if you are trying to do this for a new construction project, that you do work with your project managers to kind of factor that into the financial models and it and so far, the last two applications have been successful for us. We've been able to get that all factored in. And fortunately for us, where we do the it the MSB all in house, so we save on that. But I do know that a lot of developers have those outsourced, and that could also get costly and also add up. A lot of times when I talk to other developers, they're kind of has a chance on providing the services to the residents, because then that kind of makes them somewhat to a ISPs per se. So anything that is done on that Wi Fi services could potentially come back to them. Who is the one that is that owns that service contract with the provider? So the other option that we've looked at to kind of push that liability off ownership is a bulk order internet service from a provider like spectrum frontier, based on how many units you could you can negotiate a bulk rate. And basically, you know, when we first started this. We had a project out in Palm Desert, and we were able to negotiate a really, really low-cost book rate to where it was \$15 or \$10 per unit. It factored into a relatively pretty affordable cost that the property was able to absorb on the monthly cost. But the best part of that, it was at all the liability of security issues, was off offset to spectrum. Because when the resident moved in, they all they had to do is call spectrum and say, I live in this property, and they will get a, you know, an internet kit and shipped out to them to install it. They get lit up for the for the band, for the broadband bandwidth, and all the service calls and everything all gets driven through the regular channel of a spectrum subscriber. Unfortunately, today, those block ways have gone up dramatically to where we can make it make sense in our financial models today. Back then, like I said, we were able to get it for about 10 to \$15 a unit per units per door. Now they're asking for 35 to \$40 per door. And when you have 80 units, 100 units, it all adds up to where that monthly cost to be anywhere from, you know, \$2,000 or \$3,000 and it just can't, we just can't make it make sense. So my recommendation again, is, if you guys can keep it in house. That would be probably the best way to keep the monthly cost down. What I've seen is the maintenance side, on the on the on the free Wi Fi, depending on the network equipment you end up going with. We're a Cisco shop, just because we know that Cisco has, you know, it's a lot more expensive than your other unify net year. But the supports there, the quality is there to where it's going to last us five years. We get the license up front already that we all factor into the construction cost to get the five-year license minimum, so that it covers if the you know, the equipment breaks, if the equipment overheat, we call them up. They ship it within 24/7 we rip and replace and everything is back up, literally in 24 hours. So that's my recommendation, is making sure that if you do get, you get, have an MSP do all this, make sure that it's also within their as their scope that they're able to repair any of the network failures within a feasible amount of time, and then the reporting, You know, throughout the process we typically do the reimbursement, or, as for the reimbursement, towards the end of the project, rather than through, through the they install the project. So we do the semi, semiannual reporting during the project install. And I could, I will stress that put a calendar on there probably a couple days or a few days before the deadlines for those reports to be submitted, because there's plenty of times when I've been busy. And if it wasn't for my calendar app notifying me that, hey, you need to submit those reports, I would probably miss a deadline, and probably would have heard it from Taylor, or somebody from staff about it. So I will stress it again. It's, you know, put in a calendar, and then for the post, install reporting that Taylor touched on is depending on what type of network to me gave like, again, with us, with the Cisco, we're able to automate those reports. So the quarterly reports get sent to my email every quarter based on the criteria that I need, which is the criteria of what the grants asked for. And so every three months, I just, it's, you know, it's just a reminder when I get them, oh yeah, I got to submit this report. And then I just attach that to the to the reporting documents and then submit it over rather than having to spend, you know, maybe an hour or two trying to run reports when it's just can be automated. So that

helps me be able to do it all in house again, if you're doing if you have an MSP, you know that shouldn't be, that shouldn't be an issue. You can get that into their contract for reporting. But overall, I mean, I think you know the benefits of this. What we've seen with our residents is that, you know, they love it. It keeps the especially the community. They keep the kids grounded inside, indoors, rather than trying to figure something else. Because a lot of our residents, you know, they, they it's an affordable project. And so \$100 a month for bandwidth. It's really expensive. That's an additional hit for some of these residents that you can't afford it. So the ability to be able to take advantage of this had been it's been a blessing for our properties, our residents that live in our properties as well.

**Raquel Cinat 11:51:59**

Thank you, Stephan. I really appreciate all the information that you have provided, and it's very helpful to learn what you learn through the process as a grantee, not only through the application process, but being a grantee for a few years, you read my mind about the reporting side that's very important, so you can save a lot of time. And also, I have one question on the chat. They wanted you to please clarify what you mean when you say that you provide the services.

**Stephanus Malaihollo 11:52:38**

So, you know what Stephanie alluded to before was that, you know, the engineering documents that the scope of the grant that you have to provide, the engineering documents, you have to provide all that information that a lot of times, some developers don't have the staff to provide that or the not to do that. So they hire an out, outsource it to a third-party MSP provider that will gather that information. That's kind of stuff actually will cost. We've looked at that before in the past, and just the engineering behind it itself can cost anywhere from 510 \$1,000 just to provide the engineering stuff. So fortunately for us, I've got the IT background, and I've done this stuff, and I support the property, post, install post move ins as well. And so we're able to keep it in house. I'm able to allocate the time and do this as well. So, so really, it's, it's, it's, that's, that's one piece of it. The other piece is, is the maintaining the service ability of the obvious free Wi Fi itself. Because, again, like Taylor mentioned, you know, they want those reports, and those reports has to make sure to say that, hey, the uptime of this internet circuit is at least 99.9% because if the report shows that the circuits only been up 50% of the time every three months, then you're not really fulfilling, you know, your part of the of the deal here. So making sure that that circuit is monitored, that hey, each time it's down, somebody has called the ISD provider, get the technicians out there, so forth, making sure that, you know, you minimize and mitigate your downtime, your outages at the same time you know it's also maintaining the health of the of the access point, the wireless access point, the network system itself, you know, over time, in five year span, it can again, it all depends on the type of devices you install. You know, those devices, you know, based on where do you have them installed as well. If there's not proper cooling, it's not proper heating, they can only last probably one year or two years. And if no one pays attention to that, and it goes down, and it's just been done the whole entire time, you know, then it you know that that part of the of the building or that part of the other services is down as well. So it's all this stuff, we've been able to keep it in house, and basically, rather than trying to outsource it, which was what I've heard a lot of developers, a lot of people that try to do these grants is end up doing, is that they outsource it because they can't do it in house. They don't have the staff to monitor, they don't have the staff to continue to, you know, the support calls they that might get right from the resident, Hey, I can't connect like somebody has to be able to provide that support. You know, you can't just install and say, Okay, here's the password to log in and there, have you? Have you had a resident can't log in? They can't connect. There's got to be something to provide that support. And that, you know, a lot. Again, that's also a monthly factor. If you're outsourcing that to an MSP or some other company. So we're able to do a lot of this stuff in house and keep our costs down on the operation budgets post construction. Because we're able to do that the other because, again, the other, like I said, the other option is going to be the bulk orders through the service providers. But, you

know, in the last three, four years, I have not been able to get into budget on their per unit or per door pricing. So I think that's a different that's a that's another day for a different conversation, trying to get those guys to kind of, you know, somehow maybe overlap with his grant and be able to provide a more cost, affordable bulk rates as well, but, but, yeah, it's, you know, it's, I think, at the end of day for me, it's to reiterate that the help that I've been able to get from Taylor and staff and Bill from the early days has been dramatically just, it's been overwhelmingly grateful for me, because there's, there was, there was at one point in time. I don't know if Bill's still on, on the call, but what our application actually was, I think a spectrum had, had made a comment on our application and try to push back on it for some irrelevant excuses or justification. And it pushed our application for, I think, almost a year, because it was tied up in with the in the core system. And you know, again, the staff went up to bat for us and got the information that they needed from me, and at the end of the day it, you know, Spectrum ended up just dropping it, and we were able to move forward with it. So it's, if you guys have any questions, don't hesitate to reach out to Taylor and the staff. They've Stephen has been great on the engineering side. If you have any technical information, he's always been great. And again, you know, to reiterate, now, Taylor, your deficiency letters have been really helpful for us in the past, because there are times where I thought across all the eyes or dot, across all the T, dot, all the eyes. But when I submitted it, you know, they found something, and they were able to email it to me, you know, within at least a week or so, so that I can rectify before I get the official letter. So it saves me time, because when you get that official letter, you only have a certain amount of time to submit your response before you know, before they end up rejecting your application. So that gives me that little cushion that I needed if I need to gather more information. So again, appreciate those efforts that the staff has made to be able to even those little, small things really help us.

**Raquel Cinat 11:58:24**

Yes, thank you. Stephan, Taylor and Bill have been great to all the applicants, very resourceful, very helpful, dedicated to making sure that all the applications are complete and successful. Stephanie again, thank you. Thank you, Taylor. I see Sunne raising her hand, and we need to close this workshop. I see that some questions on the chat have been answered on the chat. We will share that with you as well. All the materials will be shared with you via email, and thanks to the whole team and Sunne, please, it's your turn to close the workshop right now. Thank you. And

**Sunne McPeak 11:59:09**

I'll actually finish with Alana, who had her hand up, but I, I wanted to not only thank everybody for participating, but also underscore what Stephanie said, and that is only California has the California Advanced Services Fund, or any such fund. No other state it was established by, actually the Public Utilities Commission making a proposal. The legislature approved it in 2008 legislation was carried by now our US Senator Alex Padilla. Alex is the one who drags CETF into being the sponsor of every subsequent bill to increase collections into chiefs. And the presentation that you just heard from Stefan, I think is so encouraging, because he really didn't start out to be the expert in a now it and how to do a network, but he's become that, and you can pick up a lot of knowledge and expertise. It's also really important to understand the dynamic with the private sector and the ISPs in that we urge, really, really urge the owners of these publicly subsidized buildings to own the internet infrastructure. Many of the legacy properties that are the candidates for getting a grant to install the leg the infrastructure could negotiate how negotiated with the private sector, but it is if it's their infrastructure, their connectivity, then they have a lot more leverage over the ultimate costs. A different situation, if you think about it in terms of new construction. There isn't a new project that is built today without internet infrastructure, just like electricity, water, sewer, because it's so cost effective to do it at the time of installation and to propose a budget, be it to the funders of not for profits, including the Tax Credit Allocation Committee, from the treasurer or to HUD, who is the primary funder of the government housing authorities, and then the



financing, funding and the budget for operations includes the cost of the maintenance. But when we're doing the retrofit, it's a whole different situation. And every project has to be tailored to the campus of that of that complex. I mean to give you an example in Los Angeles, where the housing authority of the city of Los Angeles, there are beautiful campuses with 10-unit buildings. They're all cinder block. They're spread out over large properties. And you have to actually look at the campus in order to design the system. It is high rise, 15 story steel frame with asbestos throughout the building in the housing authority of Oakland in Sacramento for Alder Grove and Marina Vista. It is closer compact, but brick construction that needs to be considered. So what technology will get a signal into every unit is really, really important to take into account. So even if you are not yet experienced in doing network deployment or managing, having a characterization of your site, of the and a map is a really important beginning point to have a discussion with a managed service provider who can actually do the construction. The other thing I wanted to comment, particularly because Davis raised it is ISPs, often you still need to connect to the internet. No matter what your project site deployment is, somebody's going to have to provide the big signal at the property line. And it is also good for you as the property owner or the sponsor of a project, if it's a not for profit, to work with them in getting quotes on what would be the service at the property line, just to connect to the network that you're going to construct. So keep those things in mind. You have a lot of offers here of technical assistance from Stephanie to Stephan to Taylor on this. Raquel has done much of this work over 12 for 13 years, 14 years at CETF, and so we've worked with a number of housing organizations. And she's also testified when there's been protests from the private ISPs, two projects pending before the PUC. Okay, so that's what I wanted to say, in terms of appreciate that you got CASF . Also, I wanted to acknowledge that Commissioner, how who actually is lead in representing the PUC on the California broadband Council will go out and visit your site, and she's very busy. She was just in Fresno with our Patty Bibby on Tuesday. But and there, there are issues still with the, you know, constraints of the funding that the Commission is considering what should be modified, but they get more experience when you apply and say, Hey, this is a problem for us. And so it has to be an iterative engagement with the PUC, with the Commissioners and with the staff in order to get to the right rules. And again, there's money available. So I, on behalf of the California Emerging Technology Fund, I really want to, you know, thank all of you for attending, because we want you to go out and get your moneys that you need. My grandkids call it the monies, go out and get the funding that you need. Take advantage of this opportunity that is unique in the nation. Take advantage of the expertise that Bill Goedecke and Taylor Cheim can provide you everybody else's technical assistance we can bring to the table. Let me go to you, Alana, thank you again for organizing my entire team, all the presenters, all the CBOs who have shared your experience and expertise with all of us. We appreciate that. Alana, do you have any final words? Yes, I

**Alana O'Brien** 12:05:59

am. So we recorded this meeting, and there's a transcript, but I have to go through and edit probably a little bit, and then I'm going to try to do a website to post all the materials from today so you can revisit. So in case you might I know that we are all very busy, and it's very difficult to sometimes find things we're looking for so and plus a link to a web page will be a little bit easier. So just have a little patience with me. It's there's a lot going on this month to believe it or not, but I'll try to get those materials out as soon as I can and share everything. But anyway, thank you very much everybody. I'm very excited that people will be able to use all these resources and compliment the monies that were already in play. So anyway, we, we all need to, need to work together as we're facing this new year coming. So anyway,

**Raquel Cinat** 12:06:53

thank you, Alana, thank you very much. Thank you everyone.

**Sunne McPeak** 12:06:57

Thank you, happy holidays. Safe safe travels and enjoy each other. Thank you.



## CETF Grant Funding Webinar: CASF Application Training - Adoption and Broadband Public Housing Account - December 5, 2024 9AM-Noon

### CHAT

08:59:36 From Liliana Aide Monge to Everyone:

Happy Thursday, Everyone 😊

09:00:28 From Patti Bibby - patti.bibby@cetfund.org to Everyone:

Reacted to "Happy Thursday, Ever..." with 😊

09:03:25 From Felipe's AI Notetaker (Otter.ai) to Everyone:

Hi, I'm an AI assistant helping Felipe Perez take notes for this meeting. Follow along the transcript here:

[https://otter.ai/u/6tazUEJRKHHc9FMncxhZVbbBFSg?utm\\_source=va\\_chat\\_link\\_1](https://otter.ai/u/6tazUEJRKHHc9FMncxhZVbbBFSg?utm_source=va_chat_link_1)

You'll also be able to see screenshots of key moments, add highlights, comments, or action items to anything being said, and get an automatic summary after the meeting.

09:03:26 From Amy's AI Notetaker (Otter.ai) to Everyone:

Hi, I'm an AI assistant helping Amy Cortina take notes for this meeting. Follow along the transcript here:

[https://otter.ai/u/HjP7Fig4JyBndBJ8rlUeCb5CZxg?utm\\_source=va\\_chat\\_link\\_1](https://otter.ai/u/HjP7Fig4JyBndBJ8rlUeCb5CZxg?utm_source=va_chat_link_1)

You'll also be able to see screenshots of key moments, add highlights, comments, or action items to anything being said, and get an automatic summary after the meeting.

09:03:28 From Abdi's AI Notetaker (Otter.ai) to Everyone:

Hi, I'm an AI assistant helping Abdi Mohamoud take notes for this meeting. Follow along the transcript here:

[https://otter.ai/u/ypKaUo0\\_9jymLhquCNn7exugkDo?utm\\_source=va\\_chat\\_link\\_1](https://otter.ai/u/ypKaUo0_9jymLhquCNn7exugkDo?utm_source=va_chat_link_1)

You'll also be able to see screenshots of key moments, add highlights, comments, or action items to anything being said, and get an automatic summary after the meeting.

09:03:37 From Eric's AI Notetaker (Otter.ai) to Everyone:

Hi, I'm an AI assistant helping Eric Reyes take notes for this meeting. Follow along the transcript here:

[https://otter.ai/u/qQYRa5rOBwl6XkUqGXTy58ES\\_8k?utm\\_source=va\\_chat\\_link\\_1](https://otter.ai/u/qQYRa5rOBwl6XkUqGXTy58ES_8k?utm_source=va_chat_link_1)

You'll also be able to see screenshots of key moments, add highlights, comments, or action items to anything being said, and get an automatic summary after the meeting.

09:12:06 From Kelsey Baird, City of San Diego (she/her) to Everyone:

Hello, it does not appear that public parks qualify as fundable spaces. Is this accurate? We have a great funding need for broadband in our public parks at the City of San Diego.

09:13:39 From Liliana Aide Monge to Everyone:

California Advanced Services Fund (CASF) Adoption Account

09:14:28 From Jahshya J. | Nossaman LLP to Everyone:

Reacted to "California Advanced ..." with 😊

09:15:31 From daniel63447 to CETF - Alana O'Brien (alana.obrien@cetfund.org)(direct message):

Can you please share the slide deck?

09:16:12 From Molika Oum to Everyone:

Replying to "Hello, it does not a..."

I believe the City of Santa Maria in Santa Barbara County was able to direct funds from a Community Development Block Grant to provide WiFi to parks and public facilities.

09:16:34 From daniel63447 to Everyone:

Reacted to "California Advanced ..." with 👍

09:16:35 From Shelby Arthur to Everyone:

Reacted to "I believe the City o..." with 👍

09:17:13 From Kelsey Baird, City of San Diego (she/her) to Everyone:

Replying to "Hello, it does not a..."

Thank you @Molika Oum. That is really helpful information!

09:18:00 From daniel63447 to CETF - Alana O'Brien (alana.obrien@cetfund.org)(direct message):

For clarification, I'm referring to the pdf or pptx. file.

09:18:01 From Molika Oum to Everyone:


Replying to "Hello, it does not a..."

@Shelby Arthur may have more info or contacts to share as well if you're interested :-)

09:20:38 From Mark Revis (Napa Co.) to Everyone:

Will these slides be available for download?

09:20:50 From Patti Bibby - patti.bibby@cetfund.org to Everyone:

Reacted to "Will these slides be..." with 

09:20:52 From daniel63447 to Everyone:

Reacted to "Will these slides be..." with 

09:21:11 From Kailon Thompson, Sand City to Everyone:

Reacted to "Will these slides be..." with 

09:21:41 From CETF - Alana O'Brien (alana.obrien@cetfund.org) to Everyone:

Mark I loaded at the head of the meeting here it is

09:21:57 From Mark Revis (Napa Co.) to Everyone:

Thank you!

09:22:32 From Shelby Arthur to Everyone:

Replying to "Hello, it does not a..."

Feel free to reach out to me if you want to chat! shelby@edcollaborative.com

09:22:44 From daniel63447 to Everyone:

Reacted to "[241 205 CETF-CASF\\_Funding-Adoption-PulicHousing\\_Accounts FINAL.pdf](#)" with



09:24:01 From Scott Armstrong to Everyone:

Reacted to "[241 205 CETF-CASF\\_Funding-Adoption-PulicHousing\\_Accounts FINAL.pdf](#)" with



09:24:18 From CETF - Alana O'Brien (alana.obrien@cetfund.org) to Everyone:

We are also recording video and there is a summary transcript for everyone - I will circulate a link to the video and provide the transcript as soon as I can.

09:24:28 From daniel63447 to Everyone:

Reacted to "We are also recordin..." with 

09:24:29 From Liliana Aide Monge to Everyone:

Reacted to "We are also recordin..." with 


09:24:40 From Kailon Thompson, Sand City to Everyone:

Is the funding provided up-front upon being awarded the grant, or would a Request for Funds/reimbursement need to be completed after project/program implementation?

09:25:41 From Leigh Thorsen to Everyone:

Reacted to "We are also recordin..." with 

09:26:09 From CETF - Alana O'Brien (alana.obrien@cetfund.org) to Everyone:

Reacted to "Happy Thursday, Ever..." with 

09:27:29 From Davis Park (LAEDC/LA DEAL) to Everyone:

what again was the threshold for ministerial review?

09:28:52 From Liliana Aide Monge to Everyone:

Reacted to "what again was the t..." with 

09:29:21 From Amanda Bell to Everyone:

Reacted to "We are also recordin..." with 🙌

09:29:22 From Raymon Cancino (he/him/they) to Everyone:

I just want to point out that federal De minimus is now 15% admin rate. It's concerning that this is the max. Just uplifting as feedback.

Can administrative rate beyond 15% be considered in-kind?

09:29:34 From Liliana Aide Monge to Everyone:

Replying to "what again was the t..."

\$150,000

09:30:27 From Alis Cervantes/Familias Empoderadas to Everyone:

Reacted to "We are also recordin..." with 👍

09:31:12 From David Kent, Isleton Councilmember to Everyone:

Reacted to "We are also recordin..." with 👍

09:31:37 From David Green to Everyone:

please explain more detail on affidavit requirement notarized

09:32:30 From Liliana Aide Monge to Everyone:

Replying to "I just want to point..."

Would love more details on this federal De minimus comment. This is a State Grant, wondering if this applies?

09:36:09 From Davis Park (LAEDC/LA DEAL) to Everyone:

if the project will be based out of an affordable housing community, is it required to serve outside members of the general public?

09:37:10 From David Green to Everyone:

understood

09:37:17 From Maiten Mowreader to Everyone:

Do the Wi-fi projects cover provider monthly bills? Or just installation and hardware?

09:37:28 From David Kent, Isleton Councilmember to Everyone:

Reacted to "Do the Wi-fi project..." with 👍

09:37:33 From Maiten Mowreader to Everyone:

Reacted to "Do the Wi-fi project..." with 👍

09:37:35 From Maiten Mowreader to Everyone:

Removed a 👍 reaction from "Do the Wi-fi project..."

09:38:46 From Amy's AI Notetaker (Otter.ai) to Everyone:

It's quiet in here; are you all done? I will be leaving in 1 minute unless I hear someone talking

09:38:50 From Ana Medina to Everyone:

Under digital literacy program, can a CBO apply to train other CBO's staff to provide service, train the trainer model?

09:39:12 From Jahshya J. | Nossaman LLP to Everyone:

Reacted to "241205\_CETF-CASF\_Funding-Adoption-PulicHousing\_Accounts FINAL.pdf" with



09:39:21 From Raymon Cancino (he/him/they) to Everyone:

OMB Changes started in October.

If this state program uses any federal funds it must apply. The issue we run into is we have a federal cognizant rate that is beyond 15%

<https://www.thinkbrg.com/uniform-guidance-rewrite-part-2-increase-of-de-minimis-rate/>

09:39:32 From Abdi's AI Notetaker (Otter.ai) to Everyone:

It's quiet in here; are you all done? I will be leaving in 1 minute unless I hear someone talking

09:40:08 From Ana Medina to Everyone:

Thank you!

09:40:19 From Norma Cardona to Everyone:

Yes, they are answering questions

09:40:47 From Liliana Aide Monge to Everyone:

Reacted to "Yes, they are answer..." with 😊

09:41:03 From Liliana Aide Monge to Everyone:

Reacted to "OMB Changes started ..." with ✓

09:41:39 From Liliana Aide Monge to Everyone:

Thank you, Bill!

09:45:31 From Davis Park (LAEDC/LA DEAL) to Everyone:

could you give some additional examples of what applicants have used as matching funds?

09:45:42 From JOEL MARTIN (LAEDC / LA DEAL) to Everyone:

Reacted to "could you give some ..." with 👍

09:54:16 From Davis Park (LAEDC/LA DEAL) to Everyone:

If anyone is looking for a playbook/model to serve older adults in affordable housing for digital literacy, here's a potential resource:

[Lighthouse for Older Adults – CITRIS Health](#)

09:55:11 From NancyHendrix to Everyone:

Reacted to "If anyone is looking..." with 👍

10:00:14 From Tam Tran to Everyone:

Reacted to "could you give some ..." with 👍

10:04:22 From Davis Park (LAEDC/LA DEAL) to Everyone:

Have any of you requested and received renewals of your project funding for additional programming years?

10:04:32 From Marissa to Everyone:

Reacted to "If anyone is looking..." with 👍

10:18:50 From Leigh Thorsen to Everyone:

Can we make subawards to community partners working with us on one of these projects?

10:19:28 From David Green to Everyone:

I thought the application said 15% of the grant amount requesting. ex: 150,000 grant would require \$25000 match. Is this true

10:21:57 From Raymon Cancino (he/him/they) to Everyone:

Reacted to "I thought the applic..." with ❤️

10:22:28 From Raymon Cancino (he/him/they) to Everyone:

Replying to "I thought the applic..."

22.5k

10:23:10 From David Green to Everyone:


Replying to "I thought the applic..."

yes, that is what I thought, as long as you document it is available


10:23:13 From Minnie Grissett to Everyone:

Reacted to "I thought the applic..." with ❤️

10:23:34 From Minnie Grissett to Everyone:

Reacted to "If anyone is looking..." with 


10:23:53 From Minnie Grissett to Everyone:

Reacted to "could you give some ..." with 

10:32:12 From Francisco's iPhone 16 to Everyone:  
What was that application website?

10:33:33 From David Green to Everyone:  
<https://kwftp.cpuc.ca.gov>

10:33:45 From Sayon's AI Notetaker (Otter.ai) to Everyone:  
It's quiet in here; are you all done? I will be leaving in 1 minute unless I hear someone talking

10:33:47 From Francisco's iPhone 16 to Everyone:  


10:34:49 From CETF - Alana O'Brien (alana.obrien@cetfund.org) to Everyone:  
<https://www.cpuc.ca.gov/casf/> and <https://www.cpuc.ca.gov/industries-and-topics/internet-and-phone/california-advanced-services-fund/casf-adoption-account>  
oops something is amiss

10:40:52 From Davis Park (LAEDC/LA DEAL) to Everyone:  
Is there anyone here (CETF?) who's able/willing to provide technical assistance in the submission of adoption account applications? Not to write the grant on behalf of the applicant per se, but making sure i's are dotted, t's crossed for best chances of success before they're submitted?

10:42:45 From Norma Cardona to Everyone:  
Is there a limit to the number of applications that can be submitted and awarded per county?


10:44:03 From WG1 to Everyone:  
Replying to "Is there a limit to ..."

No there is no limit per county

10:44:06 From Norma Cardona to Everyone:  
What if CBOs apply under the same fiscal sponsor, but each project is different?


10:44:51 From Norma Cardona to Everyone:  
What if there is a CPUC grant in the implementation phase, how might this affect the submitted project(s)?

10:45:48 From CETF - Alana O'Brien (alana.obrien@cetfund.org) to Everyone:  
[CASF Adoption Account Application Cycle Deadlines:](#)  
[January 1, 2024](#)  
[July 1, 2024](#)  
[January 1, 2025](#)


10:48:18 From Liliana Aide Monge to Everyone:  
Reacted to "Is there anyone here..." with 

10:50:06 From Francisco's iPhone 16 to Everyone:  
Would a city or a CBO be able to partner or should the each apply separately?

10:50:40 From Liliana Aide Monge to Everyone:  
Thank you, Charlene, this was amazing!

10:50:51 From Norma Cardona to Everyone:  
Reacted to No there is no limit... with "

10:52:57 From Rey LaChaux to Everyone:  
Tsunami warning for the bay area

10:53:34 From Stephanie Silver - EducationSuperHighway to Everyone:  
Reacted to "Tsunami warning for ..." with 

10:53:38 From David Green to Everyone:

For those of us that are consider partners under the Get Connected grant. Should we apply on our own, or just way for the approval of the NTI Grant, would this be a conflict of interest?

10:54:07 From CETF - Alana O'Brien (alana.obrien@cetfund.org) to Everyone:

Reacted to "Tsunami warning for ..." with 🙄

10:54:41 From CETF - Alana O'Brien (alana.obrien@cetfund.org) to Everyone:

Replying to "Tsunami warning for ..."

that was the warning siren

10:54:42 From Charlene Tatis to Everyone:

Hello David. We encourage you to apply and it would not be a conflict of interest.

10:55:23 From Patti Bibby - patti.bibby@cetfund.org to Everyone:

Replying to "Is there anyone here..."

Hi Davis - I am sure we can assist, please reach out to Sunne.

10:56:35 From Calvin Maready to Everyone:

tsunami warning gotta go

10:56:42 From Calvin Maready to Everyone:

hope we get credit for attending.

10:57:08 From Charlene Tatis to Everyone:

Hello Francisco. You can partner or apply separately, it is up to you.

11:00:04 From Patti Bibby - patti.bibby@cetfund.org to Everyone:

Be safe everyone - earthquake in Rio Dell

11:00:27 From CETF - Alana O'Brien (alana.obrien@cetfund.org) to Everyone:

I felt something before the tsunami alert . . .

11:05:37 From daniel63447 to Everyone:

Can you please post Taylor's slide deck as well?

11:05:50 From WG1 to Everyone:

Replying to "What if CBOs apply u..."

Hi Norma - We will consider each group as a separate "grantee" - but when it comes to fiscal matters, the moneys go to the fiscal sponsor. The projects, of course, are separate and will be tracked separately. We expect the grantee in this instance to communicate with their fiscal sponsor concerning receipt of funds, if reimbursed, per the grant, by the Commission.

11:06:44 From CETF - Alana O'Brien (alana.obrien@cetfund.org) to Everyone:

[CASF Public Housing Account](#)

<https://www.cpuc.ca.gov/industries-and-topics/internet-and-phone/california-advanced-services-fund/casf-public-housing-account>

11:06:55 From Liliana Aide Monge to Everyone:

Reacted to "CASF Public Housing ..." with ✅

11:07:44 From CETF - Alana O'Brien (alana.obrien@cetfund.org) to Everyone:

[CASF Public Housing Account Application Cycle Deadlines:](#)

[July 1, 2024](#)

[January 1, 2025, and so on until funds are exhausted](#)

11:08:48 From Kailon Thompson, Sand City to Everyone:

Reacted to "Can you please post ..." with 👍

11:09:24 From WG1 to Everyone:

Replying to "What if there is a C..."



Given what I gather from your question - an applicant with an existing project can ask for additional funding for another project if that project is not serving the same population in the same location. A grantee can ask for continuation funding if the existing project serving that same population and location has been completed and their final reports accepted.

11:11:11 From Norma Cardona to Everyone:

Reacted to Hi Norma - We will c... with "👍"

11:11:20 From Norma Cardona to Everyone:

Reacted to Given what I gather ... with "👍"

11:14:27 From David Green to Everyone:

Replying to "What if there is a C..."

Some of us are on this call because we are partners attached to the Get Connected California Partnership Competitive Grant Application. I want to know is it a conflict for us to apply directly for the same grant?

11:16:01 From Maria Medua to Everyone:

So once the network is up each resident would purchase a low cost service from an ISP? Or do we need to provide the service through an account?

11:16:51 From Davis Park (LAEDC/LA DEAL) to Everyone:

could you submit multiple projects per application?

11:16:55 From Maria Medua to Everyone:

When you say maintain the network for 5 years, what does that entail usually? How much does it cost per year?

11:17:16 From Norma Cardona to Everyone:

Reacted to could you submit mul... with "👁👁"

11:17:20 From Norma Cardona to Everyone:

Reacted to When you say maintai... with "👁👁"

11:17:38 From Norma Cardona to Everyone:

Reacted to Some of us are on th... with "👁👁"

11:19:04 From Davis Park (LAEDC/LA DEAL) to Everyone:

Reacted to "could you submit mul..." with "👁👁"

11:19:05 From Davis Park (LAEDC/LA DEAL) to Everyone:

Removed a "👁👁" reaction from "could you submit mul..."

11:20:23 From Jahshya J. | Nossaman LLP to Everyone:

Reacted to "[housing Application Instructions BPHA Extension2024 V1.pdf](#)" with ❤️

11:20:26 From Jahshya J. | Nossaman LLP to Everyone:

Reacted to "[Public Housing Application Infrastructure 2024 V2\(1\).xlsx](#)" with ❤️

11:21:21 From Raquel Cinat to Everyone:

Replying to "could you submit mul..."

Yes, absolutely. Hi, Davis :)

11:21:39 From Norma Cardona to Everyone:

On average, how long does it take to prepare this grant application, especially the network engineering aspect? Might you know what the cost range for the network engineering portion... in the Central Valley?

11:22:01 From Norma Cardona to Everyone:

Reacted to So once the network ... with "👁👁"

11:22:59 From Jahshya J. | Nossaman LLP to Everyone:

Will these slides be available as well?

11:24:17 From Jahshya J. | Nossaman LLP to Everyone:

Thank you!

11:26:04 From David Kent, Isleton Councilmember to Everyone:

Reacted to "Thank you!" with 👍

11:26:16 From Liliana Aide Monge to Everyone:

if a project is going to connect to the State of CA Middle Mile, are construction costs eligible?

11:27:01 From Davis Park (LAEDC/LA DEAL) to Everyone:

Reacted to "Yes, absolutely. Hi..." with 👍

11:27:01 From Norma Cardona to Everyone:

What are some Housing Authorities that have received this grant? I'd love to learn from them their experiences from start to finish?

11:27:08 From Liliana Aide Monge to Everyone:

Reacted to "What are some Housin..." with ❤️

11:27:46 From Davis Park (LAEDC/LA DEAL) to Everyone:

is the ministerial review threshold based on per project or per application?

11:28:11 From Taylor Cheim to Everyone:

per project

11:30:58 From Davis Park (LAEDC/LA DEAL) to Everyone:

Replying to "per project"

so just to confirm: for example, if a single application with 5 projects each is less than \$200K for the infrastructure account with a total cost of about \$1M, it'd qualify for ministerial review?

11:33:20 From Taylor Cheim to Everyone:

Replying to "if a project is goin..."

Hi Liliana, this question may need more flushing out. Feel free to reach out with specifics to [CPUC\\_Housing@cpuc.ca.gov](mailto:CPUC_Housing@cpuc.ca.gov)

11:33:45 From Liliana Aide Monge to Everyone:

Replying to "if a project is goin..."

Will do

11:33:50 From Norma Cardona to Everyone:

Reacted to On average, how long... with "👍"

11:33:57 From Taylor Cheim to Everyone:

Replying to "per project"

Yes, the ministerial review cap is per project.

11:34:06 From Norma Cardona to Everyone:

Reacted to if a project is goin... with "👍"

11:34:16 From Davis Park (LAEDC/LA DEAL) to Everyone:

Reacted to "Yes, the ministerial..." with 👍

11:35:30 From Leigh Thorsen to Everyone:

Can we consider making an application for submission by July 1, 2025?

11:35:33 From Norma Cardona to Everyone:

What might be the cost to work with Education Super Highway to help develop this grant application?

11:37:23 From Norma Cardona to Everyone:

Reacted to What might be the co... with "❤️"

11:37:28 From Norma Cardona to Everyone:

Thank you!

11:37:39 From Davis Park (LAEDC/LA DEAL) to Everyone:

Given that a building's bandwidth consumption varies depending on the time of day, how does the applicant determine the upload/download speeds per unit to meet CPUC's minimum threshold?

11:37:49 From Norma Cardona to Everyone:

Reacted to Given that a buildin... with "👁️"

11:40:05 From Leigh Thorsen to Everyone:

Reacted to "What might be the co..." with "❤️"

11:40:16 From Davis Park (LAEDC/LA DEAL) to Everyone:

I'm assuming many of these projects are carried out on private properties. Is there ever an issue when the building owner needs to apply for a municipal permit for construction outside those boundaries?

11:40:39 From Liliana Aide Monge to Everyone:

Reacted to "Given that a buildin..." with "👁️"

11:41:53 From Taylor Cheim to Everyone:

Replying to "I'm assuming many of..."

It is the applicant's responsibility to handle all necessary permits required.

11:42:09 From Taylor Cheim to Everyone:

Replying to "Given that a buildin..."

In general each unit must meet the broadband definition of 100/20.

11:43:10 From Norma Cardona to Everyone:

Reacted to In general each unit... with "👍"

11:44:38 From Davis Park (LAEDC/LA DEAL) to Everyone:

Replying to "Given that a buildin..."

could we base those available speeds at 2 AM on a Sunday morning? Not being snarky, just using this as an example of how we need to come up with the total building's bandwidth capacity.

11:47:13 From Davis Park (LAEDC/LA DEAL) to Everyone:

Reacted to "It is the applicant'..." with "👍"

11:48:25 From Taylor Cheim to Everyone:

Replying to "What are some Housin..."

Our website has all our past awardees, but we do not provide their contact information.

11:50:06 From Norma Cardona to Everyone:

Palm Communities, can you provide more detail on what "to provide in-house"? Internet kits and what other things?

11:51:53 From Norma Cardona to Everyone:

Reacted to Our website has all ... with "👍"

11:51:58 From Norma Cardona to Everyone:

Replying to "What are some Housin..."

Thank you

11:52:14 From Norma Cardona to Everyone:  
Replying to "Palm Communities, ca..."

Stephan\*

11:56:55 From Norma Cardona to Everyone:  
Replying to "Palm Communities, ca..."

Excellent! Thank you for your insight. It's incredibly useful.

11:59:14 From Davis Park (LAEDC/LA DEAL) to Everyone:  
Fantastic and informative webinar, thank you!

11:59:22 From Norma Cardona to Everyone:  
Reacted to could we base those ... with "👁👁"

11:59:29 From Liliana Aide Monge to Everyone:  
Replying to "Fantastic and inform..."

100% Agree, Thank you CETF!

11:59:33 From Norma Cardona to Everyone:  
Reacted to Fantastic and inform... with "❤"

12:00:08 From Norma Cardona to Everyone:  
Most excellent webinar! Thank you all for your time and efforts. I appreciate you!

12:00:27 From Stephan M to Everyone:  
Replying to "Given that a buildin..."  
I forgot to mention. There is a difference between shared and dedicated internet circuits if you decide to provide the circuit for the residents. This has to take into account when calculating your bandwidth requirements.

12:01:13 From Davis Park (LAEDC/LA DEAL) to Everyone:  
Replying to "Given that a buildin..."



12:01:50 From Laura Marshall to Everyone:  
Thank you everyone!

12:01:59 From karen.iniguez to Everyone:  
Thank you!

12:02:33 From Stephan M to Everyone:  
Replying to "Given that a buildin..."  
Biggest difference: A 1 gig download and upload for \$200 /month is more than likely shared. On paper your calculation will look spot on. But when it comes to testing during peak hours when the entire neighborhood is at home, your bandwidth will fluctuate.

12:04:28 From Davis Park (LAEDC/LA DEAL) to Everyone:  
Replying to "Given that a buildin..."

So a 1 Gb fiber connection shared for a 100-unit building would be considered adequate for the application?

12:04:40 From Stephan M to Everyone:  
Replying to "Palm Communities, ca..."

Np. Anytime, if you plan to apply and have questions feel free to reach out.

12:05:19 From Norma Cardona to Everyone:

Reacted to Np. Anytime, if you ... with "❤️"

12:05:25 From Norma Cardona to Everyone:

Replying to "Palm Communities, ca..."

Thank you

12:05:39 From Leigh Thorsen to Everyone:

Thank you so much!

12:05:51 From Stephan M to Everyone:

Replying to "Given that a buildin..."

@Davis Park (LAEDC/LA DEAL) personally to be in the safe side. I do dedicated 1G and a 1G shared from a secondary provider (not the same) and load balance jsut to be safe during those peak hours.

12:06:34 From David Green to Everyone:

Thank You all the information

12:06:37 From Davis Park (LAEDC/LA DEAL) to Everyone:

CPUC is making public comment available for these funds, for recommended changes:

548361384.PDF

PDF

548362142.PDF

12:06:40 From Amanda Bell to Everyone:

Thank you!

12:06:43 From Norma Cardona to Everyone:

Thank you for that level of detail, Alana! We appreciate you!

12:06:56 From Claudia Corchado to Everyone:

Thank you for such detailed information

Very helpful

12:06:57 From Norma Cardona to Everyone:

Reacted to CPUC is making publi... with "👍"

12:06:59 From Estefania Zavala to Everyone:

Thank you very much! So informative!

12:07:01 From Rich Levine - Marin County Broadband Systems Engineer to Everyone:

Thank you all!

12:07:02 From Diana OBrien to Everyone:

Thank you for this meeting. Great information!

12:07:09 From Benjamin Lucha, City of Palmdale to Everyone:

Thank you everyone!

12:07:09 From Shae - Shasta Library to Everyone:

Thank you!

12:07:13 From Stephan M to Everyone:

Replying to "Given that a buildin..."

There's also utilization

12:07:14 From City of Santa Paula - Jonathan Royas to Everyone:

Thank you!

12:07:16 From Brian Chong | City of Moorpark to Everyone:

Thank you!

12:07:18 From Ana González to Everyone:

Thanks