Letter of Support Template

Date

Ms. Rachel Peterson, Executive Director

California Public Utilities Commission

505 Van Ness Avenue  
San Francisco, California 94102

Re: **Letter of Support** for[Name of Applicant]

Dear Executive Director Rachel Peterson:

I am writing to express my wholehearted support for the [Name of Applicant] application to the California Public Utilities Commission (CPUC) California Advanced Services Fund (CASF) Adoption Account for a Digital Literacy Grant. The [Name of Applicant] provides a spectrum of comprehensive services to low-income and vulnerable residents throughout Siskiyou County who also are digitally-disadvantaged. The reach of this vital resource in our rural communities provides an excellent platform to get households connected to the Internet with affordable service and trained in digital literacy so they can become more self-sufficient.

[Insert pertinent information about the[Name of Applicant] and the special relationship to your organization or agency—2-3 sentences.]

The[Name of Applicant] will coordinate implementation of the CASF Digital Literacy Grant with the California Emerging Technology Fund (CASF) through the Get Connected Call Center and will align training of Digital Navigators and the Digital Literacy Training for residents to the CETF curricula, including using the Digital Literacy Self-Assessment Framework, to ensure standardization and comparability across California.

I urge you to approve the CASF Digital Literacy Grant for the D[Name of Applicant]. It will big a significant investment in closing the Digital Divide in [Name of Applicant Region].

Sincerely,

*[Signature]*

Name

Title

Copy:

President Alice Reynolds Email: [alice.reynolds@cpuc.ca.gov](mailto:alice.reynolds@cpuc.ca.gov)

Commissioner Darcie L. Houck Email: [darcie.houck@cpuc.ca.gov](mailto:darcie.houck@cpuc.ca.gov)

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