



**Local Government Best Practices Check List Learning Community**  
**Wednesday, September 25, 2024**  
**1PM –4PM**  
**Videoconference Link:**  
**AGENDA**

1:00 PM	I.	<p>Convene and Welcome: Purpose of the Project</p> <ul style="list-style-type: none"> <li>➤ Assess status of Best Practices implementation.</li> <li>➤ Share experiences and Lessons Learned.</li> <li>➤ Measure impact of Peer Learning and Coaching.</li> </ul>	<p style="text-align: right;">Sunne Wright McPeak  <i>President and CEO</i>  <i>California Emerging Technology Fund (CETF)</i></p>
1:10	II.	<p>Roll Call of Local Governments – 1 Minute Each</p> <p><i>Representatives from each Local Government should confer in advance, select a Designated Spokesperson, and determine which Best Practice that has been implemented has been the most transformative for your jurisdiction. The Designated Spokesperson for each Local Government</i></p>	<p>Introduction of Local Governments  <i>Designated Delegation Spokespersons</i></p> <ul style="list-style-type: none"> <li>• Identify Your Local Government</li> <li>• Introduce Yourself and Colleagues</li> <li>• State the Best Practice that has been most transformative and why (in 1 sentence to stay within 1 minute).</li> </ul>
1:50	III.	Overview of the Best Practices Check Lists	<p style="text-align: right;">Alana O'Brien  <i>CETF Vice President Operations</i></p>
2:00	IV.	<p>Small Group Discussions About <u>Policy Leader</u> and <u>Planner</u> Roles</p> <p><i>Each Group Discussion will be facilitated by Partners to discuss Questions below. Each Group will appoint a Reporter to record the answers and report out.</i></p>	<p>9 Groups Facilitated by RBC Leaders</p> <p style="text-align: right;">Steve Karp  <i>Director of Special Projects/Advancement</i>  <i>CalPoly Humboldt</i></p>

	<ul style="list-style-type: none"> <li>• What has been the value of developing and adopting policies and plans in your jurisdiction?</li> <li>• What are the Lessons Learned from developing and adopting policies and plans?</li> <li>• Are there future policies and/or plans that you are considering?</li> <li>• Is there as much community engagement and awareness as you think is optimal about your policies and plans? If not, what are strategies to expand engagement and increase awareness?</li> <li>• What are the primary challenges and barriers to your next steps as a Policy Leader and Planner?</li> </ul> <p><b>5 Roles of Local Governments in closing the Digital Divide, promoting Digital Inclusion, and achieving Digital Equity</b></p> <p>❖ <b>Policy Leader</b>  <i>Promulgate policies that determine the jurisdiction's attention and attitude about broadband technology and define the approach to facilitating or discouraging capital investment in deployment and adoption by residents.</i></p> <p>❖ <b>Planner</b>  <i>Prepare land use and other related plans (such as for economic development) that guide the development in the jurisdiction, thus determining "how smart" growth will be and defining quality of life for residents.</i></p> <p>❖ <b>Regulator</b>  <i>Adopt implementing ordinances for policies and plans that promote "smart" infrastructure, facilities, and buildings consistent with "Dig Once, Dig Smart" objectives.</i></p> <p>❖ <b>Consumer Purchaser</b>  <i>Purchase and utilize technology which can enable residents to access information and services, increasing demand for technology and encouraging innovation and competition to develop new applications that will increase productivity.</i></p> <p>❖ <b>Service Provider</b>  <i>Provide information and services online through broadband that increases the relevance of technology to consumers, encourages adoption, and reduces impacts on the environment.</i></p>	<p><i>Redwood Coast Connect Broadband Consortium</i>  <b>Kari Sinoff</b>  <i>Project Manager, Gold Country Broadband Consortium (Sierra Business Council)</i></p> <p><b>Kate Fosburgh</b>  <i>Digital Access Project Coordinator  Sonoma County Economic Development Board, North Bay North Coast Broadband Consortium</i></p> <p><b>Jason Schwenkler</b>  <i>Executive Director, North State Planning and Development Collective, Northeastern and Upstate California Connect Consortia</i></p> <p><b>Melissa Kovacs Tanner</b>  <i>Project Manager, North State Planning and Development Collective, Northeastern and Upstate California Connect Consortia</i></p> <p><b>Trish Kelly</b>  <i>Managing Director  Valley Vision  Connected Capital Area Broadband Consortium (CCABC)</i></p> <p><b>Navreet Hundal</b>  <i>Project Coordinator  Valley Vision – CCABC</i></p> <p><b>Maure Gildea</b>  <i>Manager of Economic Development and Digital Equity  Monterey Bay Economic Partnership  Central Coast Broadband Consortium</i></p> <p><b>Bruce Stenslie</b>  <i>President/CEO  Economic Development Collaborative</i></p> <p><b>Shelby Arthur</b>  <i>Strategic Advisor and Partner Facilitator  Countywide Digital Equity Coalition  Santa Barbara Community Foundation</i></p> <p><b>Molika Oum</b>  <i>Digital Equity Advocate  Broadband Consortium of the Pacific Coast</i></p> <p><b>Davis Park</b>  <i>Senior Program Director  Los Angeles Economic Development Corp.</i></p>
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3:00	V.	Reports from Groups Discussions	Each Group Reporter
3:20	VI.	Spotlight on Project and Permit Streamlining <ul style="list-style-type: none"> <li>• Broadband Local Permitting Playbook</li> <li>• Permit Streamlining Study</li> <li>• Model Ordinance</li> </ul>	<p><b>Maria M. Kelly</b>  <i>Broadband Access &amp; Deployment Advisor California Department of Technology (CDT)</i></p> <p><b>Roland Ok</b>  <i>Planning Supervisor Southern California Association of Governments (SCAG)</i></p> <p><b>Michael Terlep</b>  <i>Digital Equity Planner San Diego Association of Governments</i></p>

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	VII.	Introduction to <u>Service Provider</u> Role: Information Distribution About Affordable Internet Service Offers and Digital Literacy Resources	<p>Marissa Canche <i>CETF Director of Adoptions</i></p> <p>Patti Bibby <i>CETF Director of Call Center Operations</i></p>
10:3	VIII.	Review of Schedule and Next Steps — Grant Agreements — Next Learning Community Workshops — Template for Distribution of Information — Opportunity for Digital Navigator Training — Prospective Collaboration with CBOs for Community Enrollment Events and Digital Literacy Training	Sunne Wright McPeak
4:00	IX.	Adjourn	Sunne Wright McPeak
<b>4PM–4:30PM: Optional Time for Participant Discussion</b>			